



MILLCREEK TOWNSHIP BOARD OF SUPERVISORS

81 E ALUMNI AVE, NEWMANSTOWN, PA 17073

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MINUTES OF APRIL 8, 2026

The meeting was called to order at 7:00 P.M. by Chairman Eric J. Weidman, commencing with the Pledge to the Flag.

Present: Eric J. Weidman, Chairman
John DeSantis, V. Chairman
Adam Saul, Supervisor
Andrew Morrow, Solicitor
Lauren Ritchie, Sec./Treas.

Public Comment: Scott Sweigart, Newmanstown Water Authority. Scott spoke to the Board regarding the institution of new policies regarding water meter pit placement outside of the home. He also spoke on a conversation he had with HUD regarding inspections of water lines and sewer lines. They inspect on a case-by-case basis. He requested the Board look into the guidelines and regulations for inspections of waterlines.

Scott also asked about restoring Kalbach Road. Road Foreman Risser reported that he is looking into paving options on Kalbach and also restoring the Hogeland bridge.

Robin Bomgardner (305 E Main St) Questioned the spray-painted lines on the roads around the Township. The lines are for PA One calls related to digging for a Millcreek-Richland Joint Authority sewer project that will be starting in the upcoming weeks.

John Sileski, EMA Coordinator spoke to the board regarding some grants with Norfolk Southern to purchase Berks County communication radios and a drone for Millcreek Township. He also spoke about the creation of a wildfire protection plan. A large portion of our Township is forest and considered an ignition zone. Information will be coming to disperse to residents regarding removing debris and keeping areas around building clear.

John gave a reminder that at the beginning of July the Union Pacific Big Boy 4014 will be traveling through our area on it's way to the west coast. His concern is for public safety as there will be many people around the township attempting to view the locomotive as it drives through.

Reports of Organizations: Millcreek Township Planning Commission minutes-Chairman Thompson reported that in their minutes, the Commission recommended some changes to the Board regarding solar energy. He will be meeting with Solicitor Morrow to discuss a solar ordinance.

Western Berks Ambulance Report-reviewed
Newmanstown Volunteer Fire Company-April-reviewed
Newmanstown Water Authority minutes-March-reviewed
Commonwealth Code Report-March-reviewed
Police Activity report-reviewed

Minutes: Approval of March 11, 2026, Board of Supervisors. **Weidman made a motion to approve the minutes as printed for the March 11th meeting. Second by DeSantis, all in favor aye. Motion carried.**

OPENING OF BIDS: 7:15 pm - Stone Bid, Bituminous Seal Coat (W. Texter Mission)

- Paving bid –bids for paving project of Dierwechter Road to be rejected due to incorrect information on the bid, Secretary reported that no bids for the paving project were received.

Bids were opened for the Bituminous seal coat of West Texter Mission Road.

Russell Standard Corporation. The bid came in at \$3.73 per unit for a total of \$69,501.09.

Midland Asphalt Materials. Unit price was \$4.30 per unit for a total of \$80,121.90

Martin Paving. Unit price was \$3.84 per unit, for a total of \$71,554.56.

The Board and Road Foreman Risser discussed the bids and the cost of paving. It was decided to reject all bituminous seal coat bids in favor of using the allotted money for paving.

A motion was made by Weidman to reject the bids for West Texter Mission Road that were received tonight. Second by Saul, all in favor, aye. Motion carried.

Bids were opened for the 2026 Stone Bid for Township roads.

Pennsy Supply 2400 Thea Drive, Suite A Denver, PA 17517	FOB Plant	Delivered	Total
500 Tons Anti-skid (AS3)	\$14.00	\$20.55- accepted	\$7000.00
200 Tons #2-A aggregate	\$15.50	\$18.05 - rejected	
100 Tons #4 aggregate (#1)	\$18.00	\$24.55-rejected	
100 Tons #2-B Per Penn Dot pub 408	\$17.50	\$24.05 -rejected	
Bituminous Materials			
500 Tons Superpave 9.5mm wearing, HMA, PG 64-22, <0.3 million ESAL's, SRL=any	\$76.00	rejected	
100 Tons Superpave 19mm binder course asphalt mixture design PG 64-22, <0.0 to 0.3 million ESAL's, SRL=any	\$67.00	rejected	

DeSantis made a motion to accept Pennsy's bid for 500 Ton anti skid for\$14 for pickup. Total would be at seven thousand dollars. Second by Weidman. All in favor, aye, motion carries.

New Enterprise Stone and Lime Co., Inc. 74 Kurtz Road., Denver PA 17517	FOB Plant	Delivered	Total
500 Tons Anti-skid (AS3)	\$19.65	\$29.80- rejected	
200 Tons #2-A aggregate	\$10.70	\$17.70 - accepted	\$2140.00
100 Tons AASHTO #1 #4 aggregate	\$15.05	\$22.05- accepted	\$1105.00
100 Tons #2-B Per Penn Dot pub 408	\$14.45	\$21.45 -accepted	\$1145.00
Bituminous Materials			
500 Tons 9.5mm Superpave HMA, <0.3 ESAL, SRL=any Wearing PG 64-22	\$64.54	accepted	\$32,270.00
100 Tons 19mm Superpave binder course asphalt mixture design PG 64-22, <0.3 million ESAL's, SRL=any	\$58.96	accepted	\$5896.00

Saul made a motion to accept the bid for 200 Tons 2-A aggregate from New Enterprise at the unit price of \$10.70 for a total of \$2140 for pickup. Second by Weidman. All those in favor, aye. Motion carries.

Saul made a motion to accept the bid for 100 Tons of #4 aggregate from New Enterprise, Stone and Lime with a pickup in Denver for a unit price of \$15.05 per ton for a total of \$1,105 Second by Weidman. All in favor, aye. Motion, carries.

Saul made a motion to accept the bid for 2-B stone, for 200 Tons from New Enterprise Stone and Lime from the Denver location, \$14.45 per ton for a total of \$1,445 Seconded by DeSantis. All in favor, aye. Motion carries.

Saul made motion to accept the bid from New Enterprise Lime and Stone for 500 Tons, 9.5-millimeter Superpave at a unit price of \$64.54 for a total of \$32,270. Second by Weidman. All those in favor, aye. Motion carries.

Saul made a motion to accept 100 Tons of 19-millimeter Superpave, for pickup with New enterprise, unit price of \$58.96 for a total of \$5896. Seconded by DeSantis. All in favor, aye. Motion carried.

Solicitor: Discussion of 130 Treeline Drive, Newmanstown, Number of Dogs Complaint. The Solicitor reported Karen Brown received a complaint about the property at 130 Treeline Drive, located in R1 zoning district. The complaint was regarding the number of dogs at the property. The complaint did not have anything to do with the condition of the property and Karen reached out to Kim Paugh with County Planning. He stated he met with Kim and requested she go to the property to make contact with the owner and gather information. The request was to make sure there were no kennels and cages showing signs of a breeding operation. He reported that Kim Paugh and Zach Luciotti both of Lebanon County Planning went to the property at 130 Treeline Drive. They met with the spouse of the homeowner, the interaction was pleasant and as reported by Kim all 10 dogs are personal dogs that are spayed or neutered. Kim also reported that there was no evidence of kennels, boarding or breeding of dogs. She stated that the homeowner has several signs on the property notifying the public of the dogs. Kim said she is comfortable that there is no zoning violation.

Zoning Ordinance definition of dog kennels: The Solicitor informed the Board that when he met with Kim Paugh they discussed the zoning ordinance and the definition of a dog kennel. A copy of that ordinance was supplied to the Board. He read from the ordinance the following: *it is any premises, except where accessory to an agricultural use, where three or more dogs, ten weeks in age or older, are kept or boarded.* He concluded that according to this ordinance anyone owning more than three dogs is operating a kennel. The Solicitor requested the Board make a motion authorizing him to look into changing how dog kennels are addressed in the Township's zoning ordinance. **Weidman made a motion to authorize the Solicitor to look into changing how dog kennels are addressed in the Township's zoning ordinance. Seconded by DeSantis. All in favor, aye. Motion carries.**

Executive Session: A motion was made by Weidman at 7:40 pm to go into executive session to discuss Police hiring and possible candidates for the position that's open. Second by DeSantis. All in favor, aye. Motion carries.

Executive session ended at 8:10 pm, and the regular Board of Supervisors meeting continued.

Supervisor Weidman reported that the Board had a discussion regarding who will be appointed as the next Chief of Police. **Weidman made a motion to appoint Terry Katzaman as Chief of Police effective May 23 of this year. Second by DeSantis. All in favor, aye. Motion carries.**

Action:

Ratification of the signed Resolution #03112026 regarding the America 250 Celebration. At last month's Board meeting incorrect wordage was used for this motion. The motion was ratified. **Weidman made a motion to amend resolution number 031126 a resolution of the Township of Millcreek, Commonwealth of Pennsylvania, Supporting the Pennsylvania Commission for the United States Semi Quincentennial America 250 PA celebration. Second by Saul. All in favor, aye. Motion carries.**

Motion to approve and sign plans for Zimmerman Subdivision and Land Development Plan. **Weidman made a motion to approve the subdivision and land development plan for Lawrence and Lisa Zimmerman. Second by DeSantis. All in favor, aye. Motion carries.** The plans were signed by the Board.

Unfinished Business

Paving bid Dierwechter Road – Correction and re-bid. Road Foreman Risser reported that a mistake was made with the original bid. The amounts for the base repair of Dierwechter road were too high. He requested that a motion be made to re-bid and advertise with the correct amounts. Those bids will be opened at the May 13, 2026, meeting. **DeSantis made a motion to advertise bids for road paving of Dierwechter Road. Bids to be presented at next month's meeting to open at 7:15pm on May 13, 2026. Second by Weidman. All in favor, aye. Motion carries.**

Civic Plus-Municipal notification system. Civic Plus is a notification system that the Township could use to notify residents of any emergencies or information that needs to be communicated. EMA Director will gather information at his next County meeting regarding public notifications.

County Line Pest Control Quote. The Township received a quote for pest control from County Line Pest Control. The quote was for 4 visits for a price of \$125 per visit. This service will replace Ehrlich at a price of \$238 per visit. **Weidman made a motion to accept the bid from County Line Pest Control and Landscape out of Newmanstown, Pennsylvania for four applications. Second by DeSantis. All in favor, Aye. Motion carries.**

Hometown Press-Newsletter. Examples of other Township newsletters were given by Hometown Press. We will need to gather a list of businesses for them. The average newsletter is 6-8 pages. We would need something smaller for our Township. Secretary was asked to reach out with more questions. Discussion to continue at next meeting.

New Business –

PURTA Tax Report, Highmark Survey-Documents were reviewed.

Touch-A-Truck-May 9, 2026, 1pm-3pm -Shady Oaks Campground, Requesting a police car and a Dump Truck with snowplow. Weidman made a motion to allow the road crew and the police to participate in the Touch a Truck event at Shady Oaks campground on Saturday, May 9th from 1-3pm. Second by DeSantis. All in favor, aye. Motion carries.

New Life Fellowship Request use of Memorial Park May 17th 7-9PM. New Life Fellowship requested the use of Memorial park for an even on May 17th. Portable restrooms were discussed for the event and it was decided to bring in two units for the month of May. They will also be used for the Memorial Day service. A motion was made by Weidman to authorize New Life Fellowship to use Memorial Park on May 17th for their services. Second by Saul. All in favor, aye. Motion carries.

Arndt Cleaning-Floor Waxing Quote. A quote was received from Arndt Cleaning for stripping and waxing the floors in the Municipal building. The quote was for \$480.00. **Weidman made a motion to accept the quote from Arndt Cleaning Services for the floor waxing in the amount of \$480.00. Seconded by DeSantis. All those in favor, aye. Motion carries**

Install Signage in Millcreek Township for September 11th National Memorial Trail. The National Memorial Trail Committee reached out to the Township and requested permission for installing signs to mark the Memorial Trail. There will be six signs placed within the Township. The signs are allowed to be placed as long as there are no obstructions. **Weidman made a motion to allow the National Memorial Trail Alliance to put up signs for the September 11th National Memorial Trail route in Millcreek Township, As indicated in the packet. Second by Saul. All in favor, aye. Motion carries.**

Memorial Day Service-The Memorial Day Service was discussed. The Secretary and Road Foreman Risser will continue to organize. Amounts for payment will be discussed at next meeting.

Road Foreman Report-Foreman Risser reported on the township roads, brush clearing, storm drain work and the baseball fields. He talked about a quote to be received to update the White Swan Park bathrooms. He also reported on the pre-construction meeting for the sidewalk around White Swan Park, work to begin at the end of May. He received a quote for mulch for the Township playgrounds from Martin's Landscape in the amount of \$6,582.50. A quote of \$6,648.50 was received from Seal Master to rent the crack sealer in May. **Weidman made a motion to accept the bid from Martin Landscape Supply for the playground mulch. The premium bark mulch in the amount of \$6582.50. Second, by Saul. All those in favor, aye. Motion carries.**

Weidman made a motion to use the quote from Seal Master Municipal in the amount of \$6648.50. Second by DeSantis. All in favor, aye. Motion carries.

Bills/Treasurers Report-Motion by Weidman to accept the Treasurers Report and pay the bills as necessary. Seconded by DeSantis All aye, motion carried.

Adjournment- Motion by Weidman to adjourn the meeting at 8:50pm. Seconded by Saul. All aye, motion carried.

WITNESS:

Secretary/Treasurer Lauren Ritchie

Eric J. Weidman, Chairman