



MILLCREEK TOWNSHIP BOARD OF SUPERVISORS

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MINUTES OF MARCH 11, 2026

The meeting was called to order at 7:00 P.M. by Chairman Eric J. Weidman, commencing with the Pledge to the Flag.

Present: Eric J. Weidman, Chairman
John DeSantis, V. Chairman
Adam Saul, Supervisor
Andrew Morrow, Solicitor
Lauren Ritchie, Sec./Treas.

Public Comment: None

Reports of Organizations: Millcreek Township Planning Commission minutes

- *Newmanstown Water Authority minutes
- *Millcreek-Richland Joint Authority minutes
- *Millcreek Township Rec Board minutes
- *GLRA minutes
- *Newmanstown Vol. Fire Co./Western Berks Ambulance
- *Road Foreman report
- *Commonwealth Code report

*Police Activity report – Chief Hostetter submitted his monthly report and spoke regarding a donation check received from Kountry Kraft Custom Cabinetry for \$1100.00. Secretary to send a Thank You letter for the donation.

Minutes: Approval of February 11, 2026 Board of Supervisors Meeting and February 26, 2026 Special Meeting regarding the Tax Collector Bond.

Weidman made a motion to approve the minutes as printed for the February 11th meeting and the February 26th meeting. Second by DeSantis, all in favor aye. Motion carried.

Solicitor: Discussion of 347 W Main St, Newmanstown. The Solicitor reported that at the last Board of Supervisor Meeting, February 11, 2026, the Board made a motion to approve and sign a quote submitted by C&L Siding. He spoke regarding the status of the porch roof. It has been torn down, and we will not need the services of the contractor. He presented pictures of before and after to the Board and Public and there is a significant upgrade. He also mentioned that Karen Brown does anticipate other activity on this property regarding the picking up of debris and inoperable cars. The Solicitor also reported that the Quality-of Life violation tickets approved at the February meeting were ordered, and Karen is waiting for them to be printed.

Update regarding the Lebanon County Tax Collection Committee.

Solicitor Morrow talked with the Board about the Tax Collection Committee, or TCC. The TCC is the body established by the state legislature in 2008 to oversee countywide collection of local earned income taxes. This committee was established to take control from one person and give it to a committee for accountability. There is a representative and an alternate selected from each school district in Lebanon County to serve on the TCC. The Solicitor reported that at the last meeting, The board had made a motion to approve the individuals for the tax collection committee for 2026 for the ELCO School District.

For years, it has been the same individuals. There are several municipalities in a school district and other School Districts have a rotating schedule for municipalities. This gives an opportunity for others to serve on the TCC. Recently the TCC insisted that the municipalities formally approve the individuals that will be serving on the committee. Going forward there will be a discussion about rotating members to give someone from every municipality within ELCO School District an opportunity to serve on the TCC. The Board previously voted to have the Solicitor reach out to other municipal solicitors within ELCO and talk about rotating the members on the TCC. The Solicitor reported that he had done that and there is an interest. Every solicitor had indicated their municipality was on board with it. Also, one of the solicitors indicated that she would be willing to start working on a draft agreement and disseminate.

Action: Plans were signed for both the Chase Hogeland AG Operation and the Matthew Newswanger AG Operation

Junkyard License Application-Raymond Arias: **Weidman made a motion to renew the junkyard application for the Raymond Arias junkyard license. Second by DeSantis. All those in favor, aye. Motion carries.**

Unfinished Business – Hiring of full and part time police officers- Officer Katzaman reported that there has been a total of 31 applicants. Ideally hiring an applicant that is Act 120 certified is preferred, but there is still an option to send a candidate to the Reading Police Academy. Applications are being accepted until March 27.

America 250 Lebanon Expo Celebration- The Expo Center is hosting an event to celebrate America's 250th Birthday. Millcreek Township was invited to set up a booth to showcase the Township's history, and what we have to offer. Discussion will continue at next month's meeting.

LSA Grant-NVFC-Motorola Quote, Send Approval letter- The Motorola quote is one of the last portions of the LSA Grant for the Fire Company. A letter of approval was requested to continue with the order. **Weidman made a motion to send the approval letter of the quoted price of six thousand eight hundred fifty nine dollars and nineteen cents for the LSA grant. Second by DeSantis all in favor, aye. Motion carries.**

New Business –

America 250 Parade Support \$250 Donation-America 250 Resolution. Kathy Yang was in attendance to give information on the America 250 Parade. The parade will be held in Jonestown on July 3, starting at King's Plantation and ending at the Jonestown Community Park. There will be fireworks at the end of the parade. Jonestown Borough and the Parade organizers are requesting a donation from each Municipality in the amount of \$250 to support the cost.

A motion was made regarding the requested donation. **Weidman made a motion, to donate two hundred and fifty dollars to the American Two Fifty Parade for support. Second by Saul, all in favor, aye. Motion carries.**

The America 250 Resolution from the State of Pennsylvania was signed, this resolution is recognizing the State Celebration. **A motion by Weidman was made to adopt resolution #03112026, concerning the America 250 Parade support. Second by DeSantis, all in favor, aye. Motion carries.**

Water Damage in the White Swan Park Bathrooms – It was reported that water damage was found in the White Swan Park bathrooms. There was pooling on the floor and some mold was found. Road Foremen Risser will check out the damage and come up with a good solution along with the Rec Board for repairs. Repairs could include digging along the back of the building by the damaged area and painting the whole wall in a protective coating. The bathrooms have poor ventilation and an exhaust fan on a timer was suggested to keep the moisture down.

Green Acres Lawn Care Yearly contract-\$4893.65- The yearly contract was discussed. Three applications will be applied, starting in Spring and continuing until Fall. **Weidman made a motion to renew the contract with Green Acres Lawn Care in the amount of four thousand, eight hundred ninety-three dollars and sixty-five cents for the two thousand twenty-six year. Second by Saul, all in favor, aye. Motion carries.**

Portable rest rooms (2 units) -Walters Services - Mid-Atlantic Portable Restrooms -Every year two portable restrooms are placed at the town parks. Two companies were contacted for prices. Walters Services price per month is \$192.00 and Mid-Atlantic's price was \$290. Walters Services was the company chosen for the 2026 season. A third portable restroom will be needed for Memorial Day. **Weidman made a motion to go with Walter's Services for the portable restrooms for the twenty twenty-six year. Second by Saul, all in favor, aye. Motion carried.**

2024 Stone bid (expires 4/11/26)- 2026 Stone Bid & blacktop –was discussed by Risser stating the amounts will stay the same as ordered last year with the addition of 100 Tons #2B aggregate.

(Requirements: 100-ton of 19 mm blacktop, 500-ton 9.5 mm blacktop, 500-ton anti-skid, 200-ton 2A aggregate, 100-ton #4 aggregate, 100-ton #2-B aggregate)

DeSantis made a motion to accept bids for five hundred tons of anti-skid, two hundred tons of two A aggregate, one hundred tons of number four aggregate, and one hundred tons of number two B aggregate. Sealed bids accepted until April 8, 2026 at 7:15pm. Second by Weidman, all in favor, aye. Motion carries.

Resolution #031126A, Escalator Clause for bituminous materials was presented for the Board's consideration. Escalator Clause is for any price adjustment of bituminous materials for small quantities. Resolutions are signed every year.

Weidman made a motion to adopt resolution #031126A, the price adjustment of bituminous materials for small quantities. Second by DeSantis, all in favor, aye. Motion carries.

Text My Gov. Information and pricing-discussion regarding Text My Gov, an information notification sent out to residents of the community. Examples of notifications could include closed roads, water main breaks, school information, and local emergencies. Notification can be made by sections of the community when needed. Total set up fee and support is \$6000, for the first year. Contract would continue at a price of \$4000 for years after. The public would opt-in using a QR code or by signing up on the Millcreek Township website. No data will be collected other than a phone number. Sharing the cost with other municipalities was suggested. More information needs to be gathered and other options will be looked into.

Pest Pirates-Pest Control Proposal- Proposal was received by the Board of Supervisors. Pest Pirates is a local company from Richland. They have presented a proposal for six treatments a year at a price of \$125 per treatment. It was suggested to look at other companies within the Township to compare prices.

Hometown Press-Newsletter-Hometown Press Newsletter was discussed. Hometown Press would help the Township create and send out a bi-annual newsletter. They will solicit local businesses to cover the cost of the newsletter. Secretary will contact for samples and to find out what sizes of newsletters can be created.

April, Safe Digging Month-Support Letter-Support letter was discussed. Secretary to send.

Road Forman report- Road Forman Risser reported on the status of the Township Roads. Placing an order for salt and stone was discussed. A paving project for Dierwechter Road was discussed. The current amount of Liquid Fuels money will almost cover the paving price. Prices will be determined after bids are received. West Texter Mission Road was also discussed for oil and chip. Prices will be going up in the years to come, Risser would like to get paving quotes early so the projects can be budgeted.

DeSantis made a motion to advertise bids for road paving of Dierwechter Road and bids for oil and chip for West Texter Mission Road to present at next month's meeting on April 8, 2026 at 7:15 pm. Second by Weidman, all in favor, aye. Motion carried.

Foreman Risser also discussed a quote received from New Holland Auto for a new 2026 Ford F350 Township pickup with a Western V plow. The truck will be a crew cab to accommodate multiple employees if necessary. The price given with the plow attachment was \$81,469.15, this is COSTAR pricing. Two different financing options were presented. Pickup will be discussed again at the next meeting after bids for paving and oil and chip have been opened.

Foreman Risser discussed ordering playground mulch for Newburg Park and White Swan Park. Prices received were \$31 per yard, with the Township needing about 200 yards total, for a cost of about \$6200. An official quote was requested.

Bills/Treasurers Report-Motion by Weidman to accept the Treasurers Report and pay the bills as necessary. Seconded by DeSantis All aye, motion carried.

Adjournment- Motion by Weidman to adjourn the meeting at 8:10pm. Seconded by Saul. All aye, motion carried.

WITNESS:

Secretary/Treasurer Lauren Ritchie

Eric J. Weidman, Chairman