



# MILLCREEK TOWNSHIP

## BOARD OF SUPERVISORS

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### **MINUTES OF JANUARY 5, 2026** **REORGANIZATION AND REGULAR MEETING**

The meeting was called to order at 7:00 P.M. by Chairman Eric J. Weidman, commencing with the Pledge to the Flag.

Present: Eric J. Weidman, Chairman  
John DeSantis, V. Chairman  
Adam Saul, Supervisor  
Andrew Morrow, Solicitor  
Lauren Ritchie, Sec./Treas.

Eric Weidman opened the floor for nominations for temporary Chairman. **Motion by Weidman to nominate John DeSantis for temporary Chairman. Seconded by Saul.** There being no further nominations, nominations were closed. **All aye, motion carried.**

**Chairman 2026 - Motion by DeSantis to nominate Eric Weidman as Chairman for 2026. Seconded by Saul. All aye, motion carried.**

**Vice Chairman - Motion by Weidman to nominate John DeSantis as Vice Chairman for 2026. Seconded by Saul. All aye, motion carried.**

**Secretary Treasurer - Motion by Weidman to nominate Lauren Ritchie as Secretary Treasurer for 2026. Seconded by DeSantis. All aye, motion carried.**

**Right to Know Officer- Motion by Weidman to nominate Lauren Ritchie as Right to Know Officer for 2026. Second by Saul. All aye, motion carried.**

**Solicitor - Motion by Weidman to retain the firm of Spitler, Kilgore & Enck P.C., Andrew Morrow as the Township Solicitor. Seconded by DeSantis. All aye, motion carried.**

**Roadmaster - Motion by Weidman to nominate John DeSantis as Roadmaster. Seconded by Saul. All aye, motion carried.**

**Road Foreman - Motion by DeSantis to appoint Ryan Risser as Road Foreman. Seconded by Weidman. All aye, motion carried.**

**Police Dept. Administrator - Motion by DeSantis to nominate Eric Weidman as Police Administrator. Seconded by Saul. All aye, motion carried.**

**Police Chief - Motion by Weidman to nominate Brian Hostetter as Police Chief. Seconded by DeSantis. All aye, motion carried.**

#### **Recreation Administrator**

**Motion by Weidman to nominate Adam Saul as Recreation Administrator. Seconded by DeSantis. All aye, motion carried.**

#### **Financial Consultant**

**Motion by Weidman to retain the CPA firm of Garcia, Garman, & Shea P.C. as the Townships Financial Consultant for 2026. Seconded by DeSantis. All aye, motion carried.**

#### **Township Engineer**

**Motion by DeSantis to appoint Steckbeck Engineering as the Township Engineer. Seconded by Weidman. All aye, motion carried.**

**Vacancy Board**

**Motion by Weidman to nominate Ronald G. Weidman, Jr. to serve as the Vacancy Board appointee. Seconded by DeSantis. All aye, motion carried.**

**Code enforcement Official**

**Motion by Weidman to reappoint Commonwealth Code Inspection Service as our Code Enforcement Official. Seconded by Saul. All aye, motion carried.**

**Depository - Motion by Weidman to use Fulton Bank and PLGIT as the depositories of Township funds. Seconded by DeSantis. All aye, motion carried.**

**Motion by Weidman to authorize Eric Weidman, John DeSantis, Adam Saul and Lauren Ritchie to complete and sign the signature sheets for Fulton Bank. Seconded by Saul. All aye, motion carried.**

**Fulton Bank Resolution #1-5-26 Resolution of Unincorporated Association (new banking information for our checking accounts) was reviewed and presented to the Board. Motion by Weidman to adopt Resolution #1-5-26 for Fulton Bank Resolution of Unincorporated Association - new banking information for our checking accounts. Seconded by Saul. All aye, motion carried.**

**Motion by Weidman to authorize Eric Weidman, John DeSantis, Adam Saul, and Lauren Ritchie for our PLGIT check writing authorization. Seconded by DeSantis. All aye, motion carried.**

Signature sheets signed. PLGIT check writing authorization sheet signed.

**Equipment Rental** - Current Fees were reviewed.

**Motion by Weidman to establish the equipment and rental rates for 2026 as presented, which are the same as 2025. Seconded by DeSantis. All aye, motion carried.**

**Insurance Carrier**

**Motion by Weidman to retain HA Thomson as the insurance carrier. Seconded by Saul. All aye, motion carried.**

**State Convention**

Attendance was discussed. **Motion by Weidman for whoever would like to attend the state convention April 19th through the 22<sup>nd</sup> 2026 can do so and I nominate Adam Saul as our voting delegate. Seconded by DeSantis. All aye, motion carried**

**Recreation Field Rent**

**Motion by Weidman to keep the rental rates for 2026 the same as 2025. Seconded by Saul. All aye, motion carried.**

**Office Hours**

**Motion by Weidman to keep the office hours at 7:30 A.M. to 3:30 P.M. Seconded by DeSantis. All aye, motion carried.**

**Mileage**

**Motion by Weidman to adjust mileage in accordance to the standard set by the IRS rate of (\$ .725). Seconded by Saul. All aye, motion carried.**

**Planning Commission**

**Motion by Weidman to re-appoint Craig Thompson to the Planning Commission for a four-year term expiring at the end of 2029. Seconded by Saul. All aye, motion carried. Motion by Weidman to appoint Tyler Sensenig to fulfill Karen Krater's term on the Planning Commission until the end of 2026. Seconded by DeSantis. All Aye, motion carried.**

**Zoning Hearing Board**

**Motion by Weidman to reappoint Robert Beisel to a three-year term on the Zoning Hearing Board. Seconded by Saul. All aye, motion carries.**

**Recreation Board**

**Motion by Weidman to appoint Josh Garrison and Katie Sheets to five-year terms on the Recreation Board. Seconded by DeSantis. All aye, motion carried.**

**Code Appeals Board Members:**

**Motion by Weidman to nominate Rick Hurst as Chairman, Pat Brewer as Vice Chairman, Carrie Boyer as Secretary, and Joseph Conner as alternate on the codes appeal board for 2026. Seconded by Saul. All aye, motion carried.**

**Employee Pay Rates** – Police per contract – Chief \$43.50, Sergeant \$39.40; Sec./Treas. \$23.50; Road Crew: Foreman \$29.71; mechanic \$27.25; CDL \$24.75, part time CDL snow plowing \$21.00, non-CDL \$15.00, Plowing Mountain incentive \$1.50 per hr., PT laborer \$14.50, PT CDL \$16.50, PT Non-CDL \$14.50, Recreation \$10.50, field maintenance \$12.75; mowing \$14.00; Part time police: flexible rate per Chief of Police up to yearly budgeted amount of \$2500 **Motion by Weidman to establish employee’s pay rates for 2026 as outlined in the 2026 budget. Seconded by DeSantis. All aye, motion carried.**

**Adjournment (Organizational)**

**Motion by Weidman to adjourn the organizational part of meeting at 7:15 PM. Seconded by DeSantis. All aye, motion carried.**

Opening of Regular Board of Supervisors Meeting at 7:15pm

**Public Comment:** Mike Sheetz of 24 Round Barn Road was present with questions regarding solar panels. He would like to add panels to his roof and asked if the small amount of 25% could be changed to accommodate more panels on his roof. He was advised to attend a Planning Commission meeting for further information and to contact Lebanon County Planning Department to let them know of the plan. They will look at it, if they feel it meets the Zoning Ordinance a permit will be issued. If the plan is not approved, then a request for a Zoning Hearing will need to be made. It would go up before the Zoning Hearing Board in Millcreek Township.

**Reports of Organizations:**

Commonwealth Code -December report reviewed.

**Minutes: Weidman made a motion to approve the minutes for December as printed. Second by DeSantis. All in favor, aye. Motion carries.**

**Solicitor:** Discussion of quotes for the removal of the deteriorated front porch roof and support posts at 347 W Main St, Newmanstown.

The Solicitor stated that Karen Brown of Commonwealth Code had reached out to him last month shortly before the meeting regarding the 347 West Main Street property. She was seeking permission from the board to hire a contractor to remove the deteriorated front porch roof and support posts. She had indicated that the International Property Maintenance Code allows a township to abate or correct a violation, and if the costs of abatement are not paid, to issue a lien upon the property.

The IPMC doesn't have a set date or number of days to submit payment. Generally, in her experience, if someone is provided with a bill, they were given 30 days to complete payment. If payment is not rendered a lien will be put on the property.

The Solicitor also spoke regarding the last meeting. The board had authorized Karen to obtain multiple quotes for the removal of the deteriorated front porch roof and the support posts of 347 West Main Street.

Karen had received four quotes and those were provided to the Board. He then reviewed the quotes received.

The first quote was from J.B. Miller Contractors for a price of \$5,893.75. The Solicitor expressed his concerns about the incredibly high price and clauses in the quote that suggest that the figure could go up, such as any variances that are not covered under the proposal.

The second quote presented was from C&L Siding for \$900. The Solicitor stated the quote appears limited to basically demolition or removal of debris; His concern is that there is nothing in the provided quote that shows restoration of any openings left by the demolition. This would be necessary to avoid any animals getting into the main roof area or further wind damage.

The third quote provided is from Bantam Contracting for \$990. The concerns with this quote are the same. There is no information in the quote regarding restoration.

The fourth quote was from JZ Carpentry LLC, for \$2,250. The quote presented addresses both demolition and restoration. The quote talks about removal and cleanup of the porch roof and supporting post material, but it also addresses some repair, closing off any openings created by the removal of the porch roof to avoid wind and animals getting into the main roof area.

While this quote is more than the \$990 quote, it's significantly less than the first quote of \$5893.75. The Solicitor spoke with Ms. Brown and in their opinion, this is the best quote as it addresses both removal and restoration. The Solicitor spoke to The Board regarding the quotes. He gave options to accept one of the quotes presented or to request Karen to gather more quotes and reach out to the current contractors to gather more details from their quotes. The Board questioned the standards for construction. The Solicitor spoke regarding the International Property Maintenance Code and how the completed construction would have to meet the standards set in the IPMC. The Board requested that Karen reach out to the current bidders for more information regarding their quotes. The Solicitor will get in contact with Ms. Brown.

**Action –**

*\*Resolution #1-5-2026 A Appointing Certified Public Accounting firm to replace elected auditors*

**A motion was made by Weidman to adopt Resolution #1-5-2026A, appointing the certified public accounting firm to replace the elected auditors. Second by DeSantis. All Aye, motion carried.**

*\*Resolution #1-5-26 B - Setting the Non-uniformed Contribution rate for the year 2026*

*\*\*Plan Amendment reducing contribution rate for 2026 (authorize signature)*

**A motion was made by Weidman to adopt Resolution # 1-5-26B, setting the non-uniform contribution rate for the year 2026. Seconded by Saul. All aye, motion carried.**

*\*Resolution #1-5-26 C - Waiving the Police Contribution for the year 2026*

*\*\*Plan Amendment waving contribution for 2026 (authorize signature)*

**A motion was made by Weidman to adopt Resolution # 1-5-2026C, waiving the police contribution for the year 2026. Seconded by DeSantis. All aye, motion carried.**

**Unfinished Business - None**

**New Business – None**

**Road Master report-** Road Foreman Risser spoke regarding his reports for both the month of December and the year. Christmas tree pickup will continue through January 26<sup>th</sup>.

**Bills/Treasurers Report-Motion by Weidman to accept the treasury report and pay the bills as necessary. Seconded by Saul. All aye, motion carried.**

**Adjournment- Motion by Weidman to adjourn the meeting at 7:47pm. Seconded by DeSantis. All aye, motion carried.**

WITNESS:

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Lauren Ritchie, Secretary/Treasurer

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Eric J. Weidman, Chairman