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MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES OF December 10, 2025

The meeting was called to order at 7:00 P.M. by Chairman Eric J. Weidman, commencing with the Pledge to the Flag.

Present: Eric J. Weidman, Chairman

Scott Moyer, V. Chairman
John DeSantis, Supervisor
Andrew Morrow, Solicitor
Lauren Ritchie, Sec./Treas.

Public Comment: None

Reports of Organizations:

Planning Commission Minutes-Received, Mr. Horst spoke on the Bethany Road Annexation.

MRJA minutes Oct & Nov

Newmanstown Water Authority minutes

GLRA – Nov. & Dec. minutes

Western Berks Ambulance

Newmanstown Volunteer Fire Co.-Dec minutes

Road Foreman report

Police Report

Minutes: Weidman made a motion to accept the minutes for November as written. Second by DeSantis. All in favor, aye. Motion carries.

Solicitor:

347 W Main St, Chat-a-While property -quotes

The Solicitor reported that he has been in contact with Code Enforcement Officer Karen Brown regarding 347 W Main St, formally the Chat-a-While property. She advised that she had taken the owner to court in October, they were found guilty. The waiting period of 30 days has expired and there were no appeals. The Township is now able to take the next step, and Karen is seeking the Board's permission to obtain quotes and hire a contractor to remove the porch roof and support posts. The Solicitor noted that per the IPMC, the Township is able to abate and correct the violation, and then if the costs aren't paid within 30 days, move for a lien upon the property. Solicitor Morrow requested a motion from the board to authorize Code Enforcement Officer Karen Brown to obtain multiple contractor quotes for the removal of the deteriorated front porch roof and support posts at 347 West Main Street, Newmanstown. **A motion was made by Weidman to authorize Code Enforcement Officer Karen Brown to obtain multiple contractor quotes for the removal of the deteriorated front porch roof and support posts at 347 West Main Street, Newmanstown. The motion was seconded by Moyer. All in favor, aye. Motion carries.**

Adoption of the Quality-of-Life Ordinance

Solicitor Morrow spoke regarding The Quality-of-Life Ordinance. Many hours were spent drafting this Ordinance and he thanked Chief Hostetter and Karen Brown of Commonwealth Code for their input. He also gave a short recap of the year regarding property maintenance, Including adoption of the IPMC Ordinance, the hiring of a code enforcement officer and the importance of this Ordinance. There has been a lot of good done this year with the property maintenance. The Solicitor stated that he prepared and had published the Notice of Intent to enact Ordinance 12-10-25, known as the Quality-of-Life Ordinance in the November 25, 2025, edition of the Lebanon Daily News. He requested a motion from the board to adopt Ordinance number 12-10-25, known as the Quality-of-Life Ordinance. **A motion was made by Weidman to adopt Ordinance number 12-10-25, known as the Quality-of-Life Ordinance. Seconded by DeSantis. All in favor, aye, motion carries.**

Action:

Resolution #12-10-25 2026 Budget-**A motion was made by Weidman that we adopt resolution number 12-10-25, the 2026 budget. Second by Moyer. All in favor, aye. Motion carries.**

Resolution #12-10-25 A Fire Hydrant Tax - **Weidman made a motion that we adopt resolution number 12-10-25A, the fire hydrant tax for 2026. Second by DeSantis. All in favor, aye. Motion carries.**

Resolution #12-10-25 B Street Light Tax – **Weidman made a motion we adopt resolution number 12-10-25B, the streetlight tax for 2026. Second by Moyer. All in favor, aye. Motion carries.**

Resolution #12-10-25 C Real Estate Tax-**Weidman made a motion we adopt resolution number 12-10-25C, the real estate tax for 2026. Second by DeSantis. All in favor, aye. Motion carries.**

CM High Traffic Signal Preventative Maintenance Agreement-This is a yearly agreement. **Weidman made a motion that we enter into the agreement with CM High for our traffic signal permitted maintenance at a cost of \$415. Second by Moyer. All those in favor, aye. Motion Carries.**

Bethany Road Annexation Plan-sign Plans-Plans were signed

Approve final payments invoices #3 for \$32,896.80 and #4 for \$27,821.70 to Woodland Contractors for the Salt Shed project- A letter from Steckbeck Engineering and Surveying was received stating, that upon their review and inspections of the work, the reported quantities of completed work are consistent with their observations. They recommend approving total payment in the amount of \$60,718.50 as requested. **Weidman made a motion that we pay Woodland Contractors in the amount of \$60,718.50 for the remainder. of the salt shed balance. Second by DeSantis. All those in favor, aye. Motion carries.**

Unfinished Business: “BOSS” Online banking was discussed, this will be a safeguard against fraud.

New Business:

Christmas Tree Pick up- Scheduled for January 5th through the 26th, weather permitting. Trees must be free of all lights and decorations. Trees must be at the curb to be picked up.

PLIGIT Transfers-Transfers to our investment funds budgeted and done yearly. We transfer \$15,000 to the police car fund, \$7,500 to the road fund, and then \$1,000 to the community lights funds. **Weidman made a motion, that we make the PLIGIT transfers, \$15,000 to the police fund, \$7,500 to the road fund, and \$1,000 to the community lights. Second by DeSantis. All in favor, aye. Motion Carries.**

Petty Cash -A transfer of six hundred dollars from the General Fund to Petty Cash for the employees. We give them a hundred dollars bonus every year for Christmas for a job well done. **Weidman made a motion that we transfer \$600 dollars to the petty cash general fund for Christmas bonuses. Second by Moyer. All in favor aye. Motion carries.**

Supervisor Weidman recognized and congratulated Supervisor Moyer on a successful six years. A certificate from PSATS was presented in recognition of his time serving Millcreek Township. Supervisor Moyer brought a lot of good ideas to the table, and he will be missed.

Road Foreman Ryan Risser spoke regarding the culvert at 89 South Mountain Road. The culvert took a hit this summer after the flooding in July. The deterioration has not reached the driving lanes, but it will need to be looked at so we can prepare for the near future.

Treasurers Report: Weidman made a motion to accept the treasurer report and pay the bills as necessary. Second by Moyer. All in favor, aye. Motion carries.

Adjournment:

Weidman made a motion to adjourn the meeting at 7:41 pm. Second by DeSantis. All in favor, aye. Motion carries.

WITNESS:

Lauren Ritchie, Secretary/Treasurer

Eric J. Weidman, Chairman