



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES OF October 8, 2025

The meeting was called to order at 7:00 P.M. by Chairman Eric J. Weidman, commencing with the Pledge to the Flag.

Present: Eric J. Weidman, Chairman
Scott Moyer, V. Chairman
John DeSantis, Supervisor
Andrew Morrow, Solicitor
Lauren Ritchie, Sec./Treas.

Public Comment: None

Reports of Organizations:

Planning Commission Minutes-Received
Commonwealth Code Report-Received
Recreation Board minutes -Received
Newmanstown Water Authority-Received
GLRA reports -Received
Road Foreman Report-Received
Police Activity Report-Received
Western Berks Ambulance Report-Received

Minutes: Weidman made a motion to accept the minutes for September as written. Second by DeSantis. All in favor, aye. Motion carries.

Solicitor:

The Solicitor spoke about the Quality-of-Life Ordinance. He is continuing to work on the matter and has been in communication with Chief Hostetter and Karen Brown of Commonwealth Code. The Solicitor anticipates having a draft ordinance to present to the Board at the November Supervisor's Meeting, with the ordinance being adopted in December.

The Solicitor spoke on the property at 132 W Main St. He has had multiple conversations with Karen Brown regarding the ongoing problems with the owners cutting their grass. The owners have chosen to cut their back yard but have ignored other areas of the property. The Solicitor stated that he has spoken to Karen regarding two options. The first option would be for Karen to issue a citation and go to MDJ. The second option would be for Karen to send a letter, and if the property is not mowed by a certain date, the Township will mow and issue an invoice. If the invoice is not paid, then a citation will be issued.

The Solicitor requested two motions. The first motion is requesting that the board make a motion authorizing township employees to abate the grass violation at 132 West Main Street, Newmanstown, by mowing the grass unless the property owners mow it by the October 16 deadline that will be set forth in Karen Brown's letter.

Weidman made a motion authorizing township employees to abate the grass violation at 132 West Main Street, Newmanstown, by mowing the grass unless the property owners mow it by the October 16 deadline that will be set forth in Karen Brown's letter. Second by DeSantis, all in favor aye, motion carries.

The second motion requested that the board make a motion authorizing Karen Brown to issue a citation to the property owners at 132 West Main Street if the Township invoice is not paid in full. **Weidman made a motion authorizing Karen Brown to issue a citation to the property owners at 132 West Main Street if the Township invoice is not paid in full. Second by Moyer. All in favor, aye. Motion carries.**

The Solicitor spoke regarding 45 Peach Street. A complaint was received by the Township regarding some sinkholes developing within the designated storm drainage easement behind the townhouses along Peach Street. He mentioned concern that was expressed over possible structures, such as fences and sheds being placed within the easement area. The Solicitor requested the Lebanon County Planning office, who handles the Township zoning, go to the area to inspect the situation. Both Kim and Zach from Lebanon Planning Department went to inspect and take pictures. They found that they were unable to go onto the property with the large stormwater easement. The Solicitor stated that they are willing to go back and visit the site again and enter the area at 45 Peach Street with the owner's consent. The Solicitor requested a motion from the board to authorize Lebanon County Planning to reach out to the property owners of 45 Peach Street and, with their consent, enter the property to investigate the possible sinkhole issue. **Weidman made a motion to authorize Lebanon County Planning to reach out to the property owners of 45 Peach Street and, with their consent, enter the property to investigate the possible sinkhole issue. Seconded by DeSantis. All in favor, aye. Motion carries.**

The Solicitor gave an update on the "Good Property". He shared some previous information regarding the property. An in-law's house was built at 526 Stricklerstown Road without approval. After some time, the Goods completed a land development plan that was approved by the Township in April. It was learned that in mid-September Mr. Good's Mother-in Law passed away. Based on this development, it is the intention of Mr. Good to remove the in-law's house from the property. The Solicitor met with Zach Luciotti and David Siminitus of Lebanon County Planning on September 22nd to discuss this matter. Discussed was the possibility of the Township entering into an agreement with the Goods for the removal of the dwelling. The main terms of an agreement would include affording the Goods 60 days from the date of the agreement to remove the in-laws dwelling and restore the property to its previous condition prior to construction of said dwelling, not release the financial security provided by the Goods until completion of the sewer update, which I understand is in progress, and removal of the in-laws dwelling with restoration of the property to its previous condition, have the current land development plan remain in full effect until the Good's completion of the sewer update and removal of the in-law dwelling and make it clear that the Goods must comply with any and all subdivision and land development, zoning and sewage requirements/regulations prior to any future construction. The Solicitor recommends that the board make a motion, authorizing him to draft an agreement between Dale and Anna Mary Good and the Township for the removal of the in-laws dwelling along the lines of what I stated. **Weidman made a motion to allow the Solicitor to draft an agreement between Dale and Anna Mary Good and the Township for the removal of the in-laws dwelling. Second by Moyer. All in favor, aye. Motion carries.**

The Solicitor reported on a fire tax and incentive program for volunteers. He stated that implementing a fire tax would be a Township decision. Regarding the incentive program, he reported that the program allows for certain tax credits. They include earned income tax credit and property tax credits for volunteers that reside in the Township. This incentive would be used to keep current volunteers and attract new ones as volunteer rates are very low. The Solicitor presented sample ordinances and expressed that implementing this ordinance will take some time, thought and specific administrative details that would need to be determined.

Action:

Pension State Aid Allocation- was discussed. This year's allocation was received in the amount of \$53,325.35. Per the unit values the police received, \$26,662.68, the non-uniform \$26,662.68. The police amount to be funded is 47,964, the non-uniformed amount is 8,913. **Weidman made a motion then that we make up the deficit of the police, the \$21,301.32, and put that into the police, and then anything excess would go back into the non-uniformed. Second by Moyer. All in favor, aye. Motion carried.**

Money Market Paperwork and Resolution #100825 was signed. Weidman made a motion to adopt resolution number 100825, the resolution of unincorporated association with Fulton Bank. Second by DeSantis. All in favor, aye. Motion carries.

105 Cocalico Road Subdivision Plans. Proposed plan will be splitting the lot into two. One lot being a100.4 acres, the second will be 45.215 acres. Plans were signed, and new addresses were discussed.

Unfinished Business:

The Fulton Bank Community Card was discussed. This is a credit card for the Township to use. This will eliminate the need to write as many check and make purchasing things for the Township easier. A credit application will need to be filled out. **Weidman made a motion to authorize Lauren, to continue with Fulton Bank and getting a Visa community card and complete the application process. Second by Moyer. All in favor, aye. Motion carries.**

New Business:

YCG calibration agreement 2026. This agreement is a yearly contract for the police speed timing devices. Projected cost for contract is \$1519.00. **Weidman made a motion that we enter into the agreement with YCG Calibration Agreement for 2026. Second by DeSantis. All in favor, aye. Motion carries.**

2025/2026 Insurance Renewal. This renewal is with Highmark Blue Shield for the health insurance coverage for the next year. The new monthly premium will be \$18, 447.85. **Weidman made a motion to renew our contract. It's Highmark Blue Shield, PPO Blue, 0100 slash 80 Platinum. The monthly premium is \$18,447.85. Second by DeSantis. All in favor, aye. Motion Carries.**

2025 Budget First Draft- Budget workshop on October 7, 2025, was discussed.

Robesonia Borough request for assistance-Jack Frost Parade. A request for Fire Police assistance was made for November 2, 2025 for the Jack Frost Parade in Robesonia. **DeSantis made a motion to allow the Fire Police from Millcreek Township to assist the borough of Robesonia for a Jack Frost Parade. Second by Weidman. All in favor aye. Motion carried.**

Lebanon Humane Society Stray Housing Agreement 2025/2026-Agreement was discussed, the Township will not be entering into this agreement.

New signage for parks- update rules, motorized/electric vehicles. New signs and updated rules for the parks in Millcreek Township were discussed.

Stop signs in alleys- Stop signs in alleys were discussed. There are several alleys that need to be looked at for safety reasons. An engineering study by Steckbeck was discussed.

Road Forman Report: Received Supervisor Moyer reported on behalf of Road Forman.

Treasurers Report: Weidman made a motion to pay the bills as necessary and accept the treasurer report. Second by Moyer. All in favor, aye. Motion carries.

Adjournment:

Weidman made a motion to adjourn the meeting at 7:57 pm. Second by DeSantis. All in favor, aye. Motion carries.

WITNESS:

Lauren Ritchie, Secretary/Treasurer

Eric J. Weidman, Chairman