



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES OF FEBRUARY 12, 2025

The meeting was called to order at 7:00 P.M. by Chairman, Eric J. Weidman commencing with the Pledge to the Flag.

Present: Eric J. Weidman, Chairman
Scott J. Moyer, V. Chairman
John DeSantis, Supervisor
Andrew Morrow, Solicitor
Lauren Ritchie Sec./Treas.

PUBLIC COMMENTS: None

REPORTS OF ORGANIZATIONS:

Planning Commission – Jan. & Feb. minutes were received. ** Beisel Sewage/Planning Module–Resolution #021225. **Motion by Weidman to adopt Resolution #021225, Beisel Sewage Planning Module Seconded by Moyer. All aye, motion carried.** Beisel Sewage/Planning Module reviewed and signed.

Recreation Board minutes from Jan. were received.

Newmanstown Water Authority – minutes were received.

Greater Lebanon Refuse Authority – minutes received.

MRJA –Dec. 2024, and Jan. 2025 were received.

Police - Activity report and Annual Report was received.

MINUTES: Motion by Moyer to approve the minutes as printed. Seconded by DeSantis. All aye, motion carried.

SOLICITOR:

Ordinance 021225A Engine Retarder- Notice of intention for the ordinance was published. The purpose of the ordinance is to establish restrictions on the usage of engine retarding devices on Route 419 between Fort Zellers Rd and the bridge over the Norfolk Southern Railroad. **Motion by Weidman to adopt ordinance #021225A, the engine retarder establishment as outlined in the ordinance. Seconded by Moyer all aye, motion carried.**

Ordinance 021225B Newmanstown Water Authority, amendment to the Articles of Incorporation- Reducing the numbers of board members from nine to seven. Notice of intention to enact this ordinance was published. **Motion by Weidman to adopt ordinance #021225B regarding The Newmanstown Water Authority as proposed in the ordinance. Seconded by DeSantis, all aye, motion carried.**

Zoning violation – Dale Good –After last meeting the Solicitor attended a meeting with Lebanon County Planning, Kim Paugh and Zach Luciotti and spoke with Dave Siminitus. As a result of this meeting, he reached out to Mr. Schaeffer indicating that this situation needs to be worked on and completed. Mr. Schaeffer's firm provided a response to Rick Boltz. Rick Boltz provided comments in return. The Solicitor recently skimmed the

Boltz letter. Some comments were addressed, but other issues still need to be addressed. The Solicitor recommended that since there is still a back and forth between the engineers, and in light of the significant new documentation, the board made a motion agreeing to extend to April 11 for consideration of the plan. No further extensions will be approved. The Board agrees that this is dragging out too long and the plan needs to be completed.

Motion by Weidman to authorize the extension of the Dale Good Plan with a deadline of April 11, 2025.

Seconded by DeSantis. All aye, motion carried.

Comcast franchise renewal – Solicitor reported on progress. Everything the Township has asked for has been agreed to. The last draft agreement was received and two of the prior edits were missed. The Solicitor emailed Comcast and asked for an unmarked agreement to present to the Board of Supervisors with the prior edits for approval. This is a two-month process. Solicitor will draft an ordinance and a hearing will be held at a Township meeting. Then the following month, the ordinance could be adopted. However, we need final agreement from Comcast first with all the edits.

Junkyard – Solicitor reported that the filing fees and transfer taxes have been paid by the buyer and the documents have been sent to the recorder of deeds by the buyer's attorney. When the documents are returned the Solicitor will send them to the Township.

International Property Maintenance Code-Ordinance and Agreement-The draft ordinance has been worked on and provided to the Township. Recommendation is a motion from the board to authorize the Solicitor to publish notice of intent of the adoption of the IPMC ordinance at the March 12 meeting. **Motion by Weidman to authorize the Solicitor to advertise the intent to adopt the IPMC and to publish it. Seconded by DeSantis, all aye, motion carried.** Solicitor asked the Board to approve the draft agreement and reported that Ms. Brown will be at the next meeting if there are any questions. The board found the draft agreement acceptable. Ms. Brown will arrive with two copies of the agreement at the next meeting signed and ready to be adopted at the next meeting by the Board. Questions regarding internal vs. external inspection were addressed, and inspections will be almost exclusively external. Solicitor recommended that the effective date of the agreement be April 1, 2025. Board of Supervisors agreed to the recommended date.

Walking Path Draft Agreement- Alex Kauffman had presented a plan for the walking path and indicated that the MRJA has a sewer line under a small portion of the walking path. The Solicitor reached out to Attorney Leonard, Solicitor for the MRJA, and she drafted an agreement between the Authority and the Township. The Authority continues to have the benefit of the easement for the sewer line, and the Township agrees that upon completion of the walking path project it shall be responsible for restoring the easement back to the condition prior to the work performed. The Township will have all ownership and maintenance responsibility regarding the walking path. If the Authority should require access to the sewer line in the future and disturbs the walking path, they are indicating that the Township has the responsibility of restoring the path. The Authority shall restore any areas of the easement other than the walking path to its previous condition. The Solicitor believes this is a reasonable agreement to which the Board agreed. The Authority will sign the agreement at their next meeting and provide a copy for the Township to adopt and sign at the March 12 meeting. Work is to be started in the Spring.

ACTION:

C.M. High Preventative Maintenance Repair Estimate \$4359.18 – Motion by Weidman to enter into the agreement with C.M. High for the Preventative Maintenance Repair Estimate for the street light, Seconded by DeSantis, all aye, motion carried.

Garcia and Garmen Letter of Understanding-Audit for 2024 . **Motion by Weidman to enter into the agreement for Garcia and Garmen and Shea, for the Letter of Understanding. Seconded by Moyer, all aye, motion carried.**

UNFINISHED BUSINESS:

PSATS Convention, May 4-7, 2025-Lauren to attend. -**Motion by Weidman authorizing Lauren to attend the PSATS State convention. Seconded by Moyer, all aye, motion carried.**

NEW BUSINESS:

Central Square-Visual Alert Reporting System. Yearly public safety project management services and public safety technical services for the police, \$2340.00. **Motion by Weidman to enter in to the agreement with Central Square for the Visual Alert Reporting System. Seconded by DeSantis all aye, motion carried.**

Sewer Authority resignation-Art Wealand-**Motion by Weidman to accept the resignation of Art Wealand from the Sewer Authority effective immediately, and please send a letter from the board. Seconded by Moyer, all aye motion carried.**

Street Sweeping discussed. **Motion by Weidman to establish the 2025 street sweeping dates as Thursday April 24th & Friday 25th. Seconded by Moyer. All aye, motion carried.**

CoStars 2025/2026 Salt Contract enrollment was discussed. **Motion by Moyer to participate in the CoStars 2025/2026 contract agreement for 500 Tons. Seconded by Weidman. All aye, motion carried.**

Annual state reports - were acknowledged and reviewed by the Board: MS-965 Liquid Fuels Actual Use Report; DCED Officials List; AG- 385 Municipal Pension form. All reports were submitted on-line as required.

Police Report discussed e-file agreement, and leads online.

2025 Tire Collection Lebanon Expo on April 30th was discussed. \$250 allocated and Risser will check to see how many tires they may have to take in.

Tool Box for Road Crew- Harbor Freight \$2999. **Motion by Weidman to authorize the road crew to purchase a new tool box for the road crew from Harbor Freight for \$2999. Seconded by Moyer, all aye, motion carried.**

Supervisor Weidman will be absent at the July 9 2025 meeting.

BILLS/TREASURERS REPORT: Motion by Weidman to accept the Treasurers Report and pay the bills as money is available. Seconded by Desantis. All aye, motion carried.

ADJOURNMENT: Motion by Weidman to adjourn meeting at 7:45 P.M. Seconded by Moyer. All aye, motion carried.

WITNESS:

Lauren Ritchie, Sec./Treas.

Eric J. Weidman, Chairman