



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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Organization and Regular Meeting

January 6, 2025

The meeting was called to order at 7:00 P.M. by 2024 Chairman, Eric Weidman commencing with the Pledge to the Flag.

Present: Eric Weidman
Scott Moyer
John DeSantis
Andrew Morrow, Solicitor
Lauren Ritchie, Sec./Treas.

Eric Weidman opened the floor for nominations for temporary Chairman. Motion by Weidman to nominate Scott Moyer for temporary Chairman. Seconded DeSantis. There being no further nominations, nominations were closed. All aye, motion carried.

Chairman 2025 - Motion by Moyer to nominate Eric Weidman as Chairman for 2025. Seconded by DeSantis. All aye, motion carried.

Vice Chairman - Motion by Weidman to nominate Scott Moyer as Vice Chairman for 2025. Seconded by DeSantis. All aye, motion carried.

Secretary Treasurer - Motion by Weidman to nominate Lauren Ritchie as Secretary Treasurer for 2025. Seconded by Moyer. All aye, motion carried.

Right to Know Officer- Motion by Weidman to nominate Lauren Ritchie as Right to Know Officer for 2025. Second by DeSantis. All aye, motion carried.

Solicitor - Motion by DeSantis to retain the firm of Spitler, Kilgore & Enck P.C., Andrew Morrow as the Township Solicitor. Seconded by Weidman. All aye, motion carried.

Roadmaster - Motion by Weidman to nominate Scott Moyer as Roadmaster. Seconded by DeSantis. All aye, motion carried.

Road Foreman - Motion by Moyer to appoint Ryan Risser as Road Foreman. Seconded by Weidman. All aye, motion carried.

Police Dept. Administrator - Motion by DeSantis to nominate Eric Weidman as Police Administrator. Seconded by Moyer. All aye, motion carried.

Police Chief - Motion by Weidman to nominate Brian Hostetter as Police Chief. Seconded by Moyer. All aye, motion carried.

Recreation Administrator - Motion by Moyer to nominate John DeSantis as Recreation Administrator. Seconded by Weidman. All aye, motion carried.

Financial Consultant - Motion by Weidman to retain the CPA firm of Garcia, Garman, & Shea P.C. as the Townships Financial Consultant for 2025. Seconded by DeSantis. All aye, motion carried.

Township Engineer – Motion by DeSantis to appoint Steckbeck Engineering as the Township Engineer. Seconded by Weidman. All aye, motion carried.

Vacancy Board - Motion by Moyer to nominate Ronald G. Weidman, Jr. to serve as the Vacancy Board appointee. Seconded by Weidman. All aye, motion carried.

Depository - Motion by Weidman to use Fulton Bank and PLGIT as the depositories of Township funds. Seconded by DeSantis. All aye, motion carried. Fulton Bank Resolution #1-6-25 A for new banking information was reviewed and presented to the Board. **Motion by Weidman to adopt Resolution #1-6-25 A for Fulton Bank new banking information for our checking accounts. Seconded by Moyer. All aye, motion carried.** Signature sheets also signed. PLGIT check writing authorization sheet signed.

Equipment Rental - Current Fees were reviewed. Motion by Weidman to keep the 2025 rates as reflected in the 2023 prices. Seconded by Moyer. All aye, motion carried.

Insurance Carrier - Motion by Weidman to retain HA Thomson as the insurance carrier. Seconded by DeSantis. All aye, motion carried.

State Convention

Attendance was discussed. **Motion by Weidman to appoint John DeSantis to go to the PSATS convention as the voting delegate. Seconded by Moyer. All aye, motion carried.**

Recreation Field Rent - Motion by Weidman to keep the rental rates for 2025 the same as 2024. Seconded by Moyer. All aye, motion carried.

Office Hours - Motion by Weidman to keep the office hours at 7:30 A.M. to 3:30 P.M. Seconded by Moyer. All aye, motion carried.

Mileage - Motion by Weidman to adjust mileage in accordance to the standard set by the IRS rate of (\$.70). Seconded by Desantis. All aye, motion carried.

Planning Commission – Motion by DeSantis to re-appoint Glenn Eberly & Mervin Horst to another four-year term with the Planning Commission. Seconded by Weidman. All aye, motion carried.

Newmanstown Water Authority

Motion by Weidman to appoint Susie Harper, and Robin Bomgardner to another five-year term on the Water Authority. Seconded by Moyer. All aye, motion carried. **Motion by Weidman to accept Charles Duffy's resignation. Seconded by Moyer. All aye, motion carried.** **Motion by Weidman to appoint William Lehey to replace Charles Duffy to finish the term to December 2026. Seconded by DeSantis. All aye, motion carried.**

Zoning Hearing Board -Motion by Moyer to appoint Scott Sweigart to another three-year term on the Zoning Hearing Board. Seconded by Weidman. All aye, motion carried.

Recreation Board

Motion by Moyer to appoint Dan Long to another five-year term on the Millcreek Township Recreation Board. Seconded by Weidman. All aye, motion carried.

Code Appeals Board Members:

Motion by Weidman to nominate John Poff, Pat Brewer, Rick Horst, and Carrie Boyer as alternate on the codes appeal board. Seconded by DeSantis. All aye, motion carried.

Employee Pay Rates – Police per contract – Chief \$42.23, Sergeant \$38.25; Sec./Treas. \$21.50; Assistant Sec. 29.69 Road Crew: Foreman \$28.46; mechanic \$26.00; CDL \$23.50, part time CDL snow plowing \$20.00, non-CDL \$14.00, Plowing Mountain incentive \$1.50 per hr., PT laborer \$14.00, PT CDL \$16.00, PT Non-CDL \$14.00, Recreation \$10.00, field maintenance \$11.25; mowing \$13.00; Part time police: flexible rate per Chief of Police up to yearly budgeted amount of \$16,120.00. **Motion by Weidman to establish employee's pay rates for 2025 as outlined in the 2025 budget. Seconded by Moyer. All aye, motion carried.**

Adjournment (Organizational)

Motion by Weidman to adjourn the organizational part of meeting at 7:16 PM. Seconded by Moyer . All aye, motion carried.

The regular business meeting was opened at 7:16 PM.

PUBLIC COMMENTS: Dave Henzler of 129 Sweetwater and Belinda Wagner of 131 Sweetwater were present to express their concerns regarding the state of a handful of properties in Newburg Village. The board expressed their concerns as well, and informed Mr. Henzler that the Township is in the process of adopting the IPMC (International Property Maintenance Code) and this adoption will then give the authority to address the state of properties in the township.

REPORTS OF ORGANIZATIONS: Road Forman Report was received.
Police Activity Report was received.
Millcreek Township Planning Commission was received.

MINUTES: **Motion by Weidman to approve the minutes as printed. Seconded by Moyer. All aye, motion carried.**

SOLICITOR:

Unpaid mowing bills –Solicitor reported that 124 N. Sheridan Rd. - payment was received. 121 W Main St., 340 W Main St. - Solicitor reported that the notice was sent, certified green response cards were returned indicating as vacant. The next step was to send 10-day first class letters. If payment is not received a Municipal lien will be filed. **Motion by DeSantis to authorize the Solicitor to file municipal liens as necessary against 121 W Main St. and 340 W Main St in Newmanstown if payment is not made. Seconded by Weidman, all aye, motion carried.**

Comcast franchise renewal – Solicitor reported he reviewed the files. He corresponded with Comcast on December 17 regarding two changes to make that we have been requesting for about two or three years. He is giving them 30 days to respond and will then follow up.

Junkyard license application –Solicitor reported the deed was signed by the witness on Jan 2. Once the deed is recorded, they will scan it back and an application for the permit can be sent. They will need to do a zoning permit based on the description of the operation.

Good Update- Solicitor reported legitimate plans have been submitted, reviewed and progress is being made. Requesting the board's blessing to meet with County Planning to discuss what the next steps are. Board indicated their blessing. The Solicitor requested a motion from the board to authorize working on and sending a new violation letter if needed. **Motion by Weidman to authorize the Solicitor to work on a new second violation letter to the Goods if deemed appropriate. Seconded by DeSantis, all aye, motion carried.** The Solicitor requested a motion by the board to inform the Goods engineer and County Planning that there is no objection for an extension to February 20, 2025 for County Planning to consider the subdivision. **Motion made by Weidman authorize the Solicitor to indicate to Mr. Schaffer and Mr. Luciotti that the Board of Supervisors will not object to Mr. Good requesting and extension to February 2025 for County Planning to consider the Good's subdivision. Seconded by Moyer, all aye, motion carried.**

Property Maintenance Code- Solicitor reported there was a good follow-up meeting with Karen Brown and Chairmen Weidman. Solicitor followed up on January second. Ms. Brown responded and stated that she had made some of the suggested changes to the contract, and then forwarded it to her main office. She will reach out this week. We can look at the revision when it arrives. Additionally, she spoke at the meeting with Chairmen Weidman and Solicitor about a *Quality-of-Life Ordinance*. Requested her to submit a sample of this ordinance, this will allow ticketing in addition to citations. This will be in addition to the IPMC.

Break Retarders Route 419 in the Village of Newmanstown, Draft Ordinance- Solicitor reported a draft of the ordinance was provided to the Township. The Solicitor requested the Board make a motion to authorize him to publish the notice of the proposed ordinance regarding the engine retarding devices for consideration to adopt at the next meeting. **Motion by Desantis to authorize the Solicitor to publish notice of the proposed engine retarding ordinance for consideration of adoption at next month's meeting. Weidman seconded, all aye, motion carried.**

Newmanstown Water Authority by laws Amendment- Solicitor reported there is difficulty getting a quorum of members. The Newmanstown Water Authority prepared a resolution to decrease the minimum number of members from nine to seven. Solicitor Provided a draft ordinance to the township, along with the resolution. The Solicitor asked that the Board make a motion to authorize him to publish notice of the proposed ordinance adopting and approving an amendment to the articles of incorporation of the Newmanstown water authority decreasing the amount of its members from nine to seven for consideration of adoption at next month's meeting. **Motion by Weidman to authorize the Solicitor to publish notice of the proposed ordinance adopting and approving an amendment to the articles of incorporation of the Newmanstown Water Authority decreasing the amount of its members from nine to seven for consideration of adoption at next month's meeting. Seconded by Moyer, all aye, motion carried.**

ACTION:

Resolution 1-6-2025 Appointing Garcia, Garman, & Shea, PC to replace the elected auditors was presented to the Board for their consideration. **Motion by Weidman to adopt Resolution #1-6-2025 appointing the certified public accounting firm of Garcia, Garman, & Shea, PC to replace the elected auditors of Millcreek Township, Lebanon for the purpose of examining all the accounts of the township for calendar year 2024 Seconded by DeSantis. All aye, motion carried.**

Resolution #1-6-25 B Amending the Non-uniformed Pension Plan and Adoption Agreement reducing the Contribution rate for the year 2025 - was presented to the Board for their consideration. **Motion by Weidman to adopt Resolution #1-6-25 B setting the contribution rate and amending the Agreement. Seconded by Desantis. All aye, motion carried.**

Resolution #1-6-25 C Amending the Police Pension Plan and Adoption Agreement which waives the Police Contribution rate for the year 2025 was presented to the Board for their consideration. **Motion by Weidman to adopt Resolution #1-6-25 C waiving the police contribution for the year 2025 and amending**

the agreement. Seconded by Moyer. All aye, motion carried.

UNFINISHED BUSINESS:

Security issues and camera quotes were tabled until the next meeting.

Color options for the Salt Shed, siding and roof were discussed. The color "Light Stone" was chosen for the siding, the color "Barn Red" was chosen for the roof, soffit and snow defenders.

Discuss PP&L moving the lights and wires at the salt shed, or add a meter. Ryan discussed a meeting with Steckbeck and PP&L regarding two options. One was rewire and leave lights the same while the other is keep transformer and we do a line to building with another meter. It was decided a second meter would be the better option.

Street lights on Memorial were discussed. Ryan will get the pole numbers, and we will report them to PP&L

C.M. High Agreement-Traffic Light Maintenance agreement. The agreement was discussed and will be finalized at the next meeting.

Obtaining CD- rates with Jonestown Bank and Trust were discussed. Discussion will continue when the CD renews in March.

NEW BUSINESS:

Control Access- This item is tabled until the next meeting.

EMA class approval- Letter received from John Sileski requesting Millcreek Township and Marion Township split the cost of the program. The total cost is \$1400, and each township will be responsible for \$700. We would need a bill, invoice or receipt from Marion Township. **Motion made by Weidman to authorize John Sileski to attend the bronze level training program from Bucks County Community College, we will cover half of the cost at a price of \$700. Seconded by Moyer, all aye, motion carried. Motion amended by Weidman to include all of Newmanstown Fire, EMS, Police and Road Crew personnel to attend the training.**

Road Master Report- Ryan reported he spoke with Supervisor Moyer in the beginning of December regarding getting the trucks underbody coating. It would be about \$1200 to get four trucks coated. John Desantis mentioned that this would be for a group of trucks to include Newmanstown Fire apparatus. Police cruisers to be considered also.

A new tool box was discussed, but tabled to next month for Ryan to get more prices.

BILLS/TREASURERS REPORT: Motion by Weidman to accept the Treasurers Report and pay the bills as necessary. Seconded by Moyer. All aye, motion carried.

ADJOURNMENT: Motion by DeSantis to adjourn the meeting at 8:15 P.M. Seconded by DeSantis. All aye, motion carried and meeting adjourned.

WITNESS:

Lauren Ritchie, Sec./Treas.

Eric Weidman, Chairman