



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES OF MARCH 13, 2024

The meeting was called to order at 7:00 P.M. by Chairman Eric J. Weidman, commencing with the Pledge to the Flag.

Present: Eric J. Weidman, Chairman
Scott Moyer, V. Chairman
John DeSantis, Supervisor
John D. Enck, Solicitor
Andrew Morrow
Lorie J. Kupp, Sec./Treas.

PUBLIC COMMENTS: none

REPORTS OF ORGANIZATIONS:

Planning Commission – minutes received.

Recreation Board – minutes received.

Newmanstown Water Authority – minutes received.

Greater Lebanon Refuse Authority – minutes were received.

Road Foreman - report received.

Police Activity Report was received.

MINUTES: Motion by Weidman to approve as printed. Seconded by Moyer. All aye, motion carried.

SOLICITOR:

Comcast franchise renewal – Solicitor reported on status of franchise renewal. He responded to Comcast's recent draft, and is now awaiting his response. A new ordinance will need to be done repealing the old ordinance and adding the ability to enter into future agreements by resolution.

Zoning violation – Dale Good (enforcement letter) – Solicitor reported that he needs to sit down with Zoning Officer to discuss her draft letter.

Junkyard – Solicitor reported that he heard from the Lombardi's Attorney who stated that this property is the next to transfer, which sounded like there would be a deed and not an installment agreement.

Request for E-I Text amendment was discussed. Solicitor explained that anyone has a right to petition for a text amendment to the zoning ordinance. This is a Legislative matter and the Board does not have to do anything if they choose not to. **Motion by Weidman to authorize Solicitor to prepare a letter to the party who proposed adding apartments to the E-1 district that the Board of Supervisors has declined to make any changes to the E-1 zoning district. Seconded by Moyer. All aye, motion carried.**

Request from Planning Commission to provide minutes to ZHB regarding the Landis ZHB application was

discussed. Secretary was unsure of what to do. Solicitor stated he has no objections to minutes being sent to Planning Dept. but learned from the Pa. Municipalities Planning Code, the section on hearings before the Zoning Hearing Board; *“that the board shall not take notice of any communication, reports, staff memoranda or other materials except the advice of their Solicitor unless the parties are afforded an opportunity to contest the materials so noticed.”* Therefore, Solicitor advised that the minutes not be sent, but someone from the Planning Commission could attend the hearing and provide testimony before the Zoning Hearing Board. That affords the applicant the ability to question them as well. Secretary to let Karen Krater know.

ACTION:

UNFINISHED BUSINESS:

EMA Coordinator –DeSantis stated Asst. Brad Shanaman declined appointment as the EMA Coordinator due to personal reasons. John Sileski, resident of Marion Township was introduced. According to the county DES, it is preferred that they be a resident of the Township, but it’s not required. Sileski reviewed his qualifications, and told the Board how much his budget is in Marion Township. **Motion by DeSantis to recommend to the Governor, John Sileski to serve as EMA Coordinator for Millcreek Township. Seconded by Weidman. All aye, motion carried.**

Police – Leads online, vehicle update – Katzaman reported he is currently on a 2-week trial. He has also been exploring a joint subscription with other local Police, and is waiting for the sales woman to get back to him. Matter was tabled until the next meeting. Chief Hostetter reported on the new police car. Kountry Kraft donation in the amount of \$1,100. **Motion by Weidman to have the Kountry Kraft donation put in the Police Equipment fund. Seconded by DeSantis. All aye, motion carried.** Secretary to send thank you letter.

NEW BUSINESS:

Survey of Financial Conditions & 2024 Purta Tax form was filed with DCED and reviewed.

ITS proposal for upgrading phone system quote – \$900 installation was reviewed and discussed. **Motion by Weidman to go with ITS proposal for upgrading the phone system as stated on this sheet. Seconded by Moyer. All aye motion carried.**

Jakes Construction quote for replacing front door \$3,950 was discussed. Moyer will get another quote for the next meeting.

Lawn Care Proposal – Green Acres was reviewed and discussed. Municipal Building – 3 applications, Spring Summer & Fall – crabgrass, broadleaf and grub control + fertilizer - \$2,488.50 Arborvitae \$300. Memorial Park - 3 applications, Spring Summer & Fall – crabgrass, broadleaf and grub control + fertilizer - \$708.75. Newburg Rec Area – broadleaf control \$1,417.50. **Motion by Weidman to go with Green Acres Lawn Care proposal at the cost of \$4,384.01. Seconded by Moyer. All aye, motion carried.**

Portable Rest Rooms – Quote - Associated Products Services \$88 per month. (\$616) 30 weeks Walter’s price was \$22.75 a week (\$682.50). **Motion by Moyer to stay with Walters to provide our 2 porta potties at a price of \$682.50. Seconded by Weidman. All aye, motion carried.**

2024 Stone Bid & blacktop –was discussed. (2023 contracts expire April 13th) (Requirements: 100–ton of 19 mm blacktop, 500-ton 9.5 mm blacktop, 500-ton anti-skid, 200-ton 2A modified, 100-ton #4 stone: **Motion by Moyer that we put out for bids for 500-ton anti-skid, 200-ton 2A modified, 100-ton #4 stone, and blacktop 500-ton 9.5 mm, and 100–ton 19 mm blacktop, bid to be opened at April 10, 2024 meeting at 7:15 P.M. Seconded by Weidman. All aye, motion carried.** Resolution #3-12-24 Escalator Clause for bituminous materials was presented to the Board for their consideration. **Motion by Weidman to adopt Res. 3-12-24, the Escalator Clause for price adjustment of bituminous materials for small quantities. Seconded by Moyer. All aye, motion carried.**

Rec Board resignation – Cody Moyer – **Motion by Weidman to accept Cody Moyer’s resignation from the Recreation Board and send a Thank you letter. Seconded by Moyer. All aye, motion carried.**

Newmanstown Ambulance and Fire Company – DeSantis reported that the paid crew is now 5 days per week, 10 hours a day. Hoping to move to an Intermediate status and is looking at grants to purchase a heart monitor. Fire Company is putting feelers out specking a replacement vehicle.

Funding for EMA was discussed. DeSantis will work with Sileski on this.

Newmanstown Water Authority – members were discussed.

E-mail requesting Property Maintenance ordinance (last discussed Sept. 9, 2015) was reviewed and briefly discussed.

Ballfield maintenance – Mike Sheetz who previously took care of the ballfields does not want to do the fields unless he gets a \$4.00 an hour raise. Board discussed offering him another \$1.00 an hour to \$12.25. **Motion by Weidman to raise the field maintenance rate to \$12.25 an hour. Seconded by Moyer. All aye, motion carried.** Risser will contact Sheetz with information.

Post office loading zone was discussed. Moyer reported he continues to get complaints. Secretary to contact Penn Dot to find out if they are involved since it’s a state road.

Road Foreman report - Risser present with D & R quote for the 2009 Ford 550 rust removal \$4,625. Approved by the Board. 2024 road work discussed. Stouchsburg Rd. from Furnace to township line, W. Alumni Ave., Wolf St., W. Park St., & Spring St. Risser will get an updated quote from Pennsy Supply.

BILLS/TREASURERS REPORT: Motion by Weidman to accept the Treasurers Report and pay the bills, as money is available. Seconded by Moyer. All aye, motion carried.

ADJOURNMENT: Motion by Weidman to adjourn the meeting at 8:45 P.M. Seconded by DeSantis. All aye, motion carried.

WITNESS:

Lorie J. Kupp, Sec./Treas.

Eric J. Weidman, Chairman