



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES OF NOVEMBER 8, 2023

The meeting was called to order at 7:00 P.M. by Chairman, Dan K. Hogeland commencing with the Pledge to the Flag.

Present: Dan K. Hogeland, Chairman
Eric J. Weidman, V. Chairman
Scott D. Moyer, Supervisor
John D. Enck, Solicitor
Lorie J. Kupp, Sec./Treas.

PUBLIC COMMENTS:

Phoebe Merkel, 308 Stricklerstown Rd. was present to question Ben Lapp's plan at 336 Stricklerstown Rd. that was discussed at last month's meeting.

REPORTS OF ORGANIZATIONS:

Millcreek Township Planning Commission – minutes were received. Ulrich final subdivision plan was reviewed and signed. Planning Commission request to schedule a workshop 11/15/23 to discuss Solar Energy was approved.

Newmanstown Water Auth. – minutes received.

Police Activity report was received.

MINUTES:

Motion by Weidman to approve the minutes as printed. Seconded by Moyer. All aye, motion carried.

SOLICITOR:

Charles & Susan Zimmerman, 151 ELCO Dr - ASA request for letter was discussed. Most of their acreage is already preserved in Jackson Township, but would now like to include an addition of 19 ½ acres located in Millcreek & Heidelberg Townships to Jackson Townships ASA. **Motion by Weidman to authorize Secretary to write a letter authorizing the Charles & Susan Zimmerman property addition to Jackson Township. Seconded by Moyer. All aye, motion carried.**

Junkyard license application was received Oct. 19, 2023 from Raymond Arias of Lancaster. We however did not receive a copy of the Installment Sales Agreement. Application is also not filled out completely or accurately. Board authorized Solicitor Enck to contact Mr. Arias's attorney for a properly prepared application and copy of Installment Sales Agreement.

Comcast franchise fee – Solicitor reported he is trying to find a contact in Comcast Legal Dept. since he still has not heard back from them.

Unpaid mowing bills – 124 N. Sheridan Rd. & 221 E Park St. were discussed and given to the Solicitor to proceed with collection. Solicitor will work with Secretary on this. Both property owners are deceased.

Parking issues discussed. Ordinance #11. Peach St. – no parking on both sides. Residents in Townhouses on Peach St. are upset. Solicitor stated that any parking changes require an Engineering & Traffic investigation to support the change, and a new ordinance per Section 6109 of the Pa. Vehicle Code. Chief of police explained the issues on Peach St. He thought perhaps parking with a permit for each residence could be an option. Solicitor stated that creating a permitting process could be another issue. S. Sheridan – postal trucks loading & unloading discussed. Per the ordinance it is a loading zone and would also require Engineering & traffic study along with ordinance to change it. Possibility of making a size limit for the trucks was also discussed.

Mike Klinger, Weavertown Rd. commented that he was wrong about the GLRA taking tires for free. He also reported that he spoke to Penn Dot about traffic mirror.

ACTION:

Cintas Uniforms contract renewal (5 yrs.) state pricing was reviewed & discussed. **Motion by Moyer to renew a 5-year state pricing contract with Cintas uniforms. Seconded by Weidman. All aye, motion carried.**

YCG calibration agreement – for police equipment was reviewed & discussed. **Motion by Weidman to enter agreement for 2024 with YCG Calibration. Seconded by Hogeland. All aye, motion carried.**

UNFINISHED BUSINESS:

Fluff n Fuzz mobile groomer – use of township parking lot request for nail pet clinics discussed. Received certificate of Insurance & Hold Harmless agreement approved by the Insurance Co. Board stated no fee would be required, but we should be provided with dates from the groomer.

2024 budget second draft was presented to the Board. **Motion by Weidman to approve the proposed 2024 budget as written in the second draft and to advertise for adoption at the Dec. 13, 2023 meeting. Seconded by Moyer. All aye, motion carried.**

1997 Dump truck was discussed. **Motion by Moyer to advertise with Municibid and the LDN to sell the truck, with bids to be opened Dec. 13, 2023. Seconded by Weidman. All aye, motion carried.**

NEW BUSINESS:

Member terms expiring was discussed. Secretary to contact members.

Advertise appointment of Garcia Garman & Shea, PC as auditors - Secretary questioned the Boards intent. **Motion by Weidman to advertise the intention to appoint Garcia Garman & Shea, PC for our 2024 audit. Seconded Hogeland. All aye, motion carried.**

2024 Meeting dates were discussed. Jan. 2nd; Organizational & regular business; Feb. 14th; Mar. 13th; Apr. 10th; May 8th; June 12th; July 10th; Aug. 14th; Sept. 11th; Oct. 9th; Nov. 13th; Dec. 11th, Oct. 22nd at 9 AM budget workshop. **Motion by Weidman to establish the 2024 meeting dates as proposed on this calendar. Seconded by Moyer. All aye, motion carried.**

Treasurer's Bond renewal was discussed. **Motion by Weidman to increase the Treasurers bond renewal to \$1,900,000 for 2024. Seconded by Moyer. All aye, motion carried.**

Electric Purchasing Contract renewal – **motion by Weidman to add Electric Renewal under new business. Seconded by Moyer. All aye, motion carried.** Electric contract through the Lebanon Valley Chamber of Commerce – current PPL price is .11386 - proposals from AEP Energy were presented to the Board for review. Current contract expires Nov. 2023. 36-month term – .07330 c/kWh. For the first time Secretary reported that she also added natural gas for a possible lower price. UGI is currently at 7.6229 Natural gas – Snyder 36-month term – 6.820. **Motion by Weidman to enter into agreement with AEP for electric supplier for 36 months at .07330 and for our gas supplier – Snyder for 36 months at .682, and authorize the appropriate officials to sign documents. Seconded by Moyer. All aye, motion carried.**

ROADMASTER REPORT: Report received.

BILLS/TREASURERS REPORT: **Motion by Hogeland to accept the Treasurers Report and pay the bills as money is available. Seconded by Weidman. All aye, motion carried.**

ADJOURNMENT: **Motion by Weidman to adjourn the meeting at 8:36 P.M. Seconded by Moyer. All aye, motion carried.**

WITNESS:

Lorie J. Kupp, Sec./Treas.

Dan K. Hogeland, Chairman