



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES of OCTOBER 11, 2023

The meeting was called to order at 7:00 P.M. by Chairman Dan K. Hogeland, commencing with the Pledge to the Flag.

Present: Dan K. Hogeland, Chairman
Eric J. Weidman, V. Chairman
Scott Moyer, Supervisor
John D. Enck, Solicitor
Lorie J. Kupp, Sec./Treas.

PUBLIC COMMENTS:

Eric Vosberg, Scenic Ridge, and Ben Lapp were present to talk to the Board about 2 parcels (336 Stricklerstown Rd.) they are proposing to develop into some types of commercial use. Contractors shop for Millcreek Roofing, storage units with RV parking and possibly a "Pet Resort." The parcels are zoned C-2 and wondered if the Board had thoughts or questions? The Board thought the ideas were interesting and should be discussed with the Planning Commission. Ben Lapp questioned parking on Parish Ave. He purchased the house at 81 E. Main for a rental and is considering the parking issues along Parish. Secretary stated he could get a permit for a parking area in the rear for his tenants.

Daniel Lyons - CDBG Entitlement grant program and Alex Kauffman, Steckbeck Engineering were present with a plan for ADA accessibility around the township park. Remove existing paths and extend and build ADA compliant paths for wheelchair accessibility. Quote \$72,850. Discussed upgrading any barriers that may exist with the restrooms since they were built more than 30 years ago. Alex will have a look at that to possibly change last year's project to use the previous year's funds. Resolutions to include with the County Application were presented to the Board.
*Resolution#101123-A Authorizing the submission of an application for the CDBG Program for 2023
** Resolution #101123-B Fair Housing Resolution ***General Application. **Motion by Hogeland to adopt Resolution #101123-A authorizing the submission of an application for the CDBG program for fiscal year 2023. Seconded by Weidman. All aye, motion carried.** Resolution #101123B Fair Housing – **Motion by Weidman to adopt Resolution #101123-B the Fair Housing Resolution for the CDBG program. Seconded by Moyer. All aye, motion carried. General Application was reviewed and signed.**

REPORTS OF ORGANIZATIONS:

Planning Commission – minutes were received.

Recreation Board – minutes were received.

Newmanstown Water Authority - minutes were received

Greater Lebanon Refuse Authority Sept. & October minutes were received.

Police Activity report was received.

MINUTES: Motion by Weidman to accept the minutes as printed. Seconded by Moyer. All aye, motion carried.

SOLICITOR:

Ordinance #101123 Stray & Feral cats - was presented to the Board for consideration. **Motion by Hogeland to enact ordinance #101123 an ordinance establishing regulations to govern stray and feral cats within the township. Seconded by Moyer. All aye, motion carried.** (Ordinance effective date of 10/16/23) Resolution#101123 – Motion by Weidman to adopt Resolution #101123 providing forms to be used for the application and issuance of permits under this township's Ordinance establishing regulations to govern stray and feral cats, Ordinance No. 101123. Seconded by Hogeland. All aye, motion carried.

Comcast franchise renewal – Solicitor reported there has still been no response from Eric Wilden.

Junkyard – Solicitor reported on contact with Vince Lombardo estate attorney. There is an Installment Purchaser interested in the junkyard. Township should receive a copy of the Installment Sales agreement prior to processing a Junkyard License application.

John F. Martin plan correspondence was discussed from Attorney Wertz, stating they never asked for a waiver from public water & don't believe that they need one. Solicitor stated that it will be up to Lebanon County Planning to figure out this issue since its their ordinance. John Kantner, Newmanstown Water Auth was present to report on a meeting that he & Scott Sweigart had with Burnell Martin.

Fluff N Fuzz LLC – mobile pet grooming is interested in holding nail clinics in the township and requested the use of the parking lot at the ballfields. Solicitor suggested a Hold Harmless agreement & Certificate of Insurance. Secretary instructed to check with Insurance Co.

ACTION:

2023 Pension state aid – was discussed. \$46,371.79 received - Police portion \$23,189.90 – non-uniformed portion \$23,185.89. Secretary questioned how the Board wanted this allocated. **Motion by Weidman to allocate \$18,119.10 excess to the police pension MMO, with the remaining balance to the non-uniformed plan. Seconded by Hogeland. All aye, motion carried.**

UNFINISHED BUSINESS:

Fire Co. request to apply for DCED LSA (Local Share Account) grant was discussed. Fire Co. would be the subgrantee. \$100 application fee+ several other documents including a project narrative the Fire Co. should write and supply for the application. Application must be submitted by Nov. 30th. Res.#10-11-23-C Requesting a statewide local share assessment fund grant was presented to the Board for their consideration. **Motion by Weidman to adopt Res. #10-11-23-C a resolution of the Board of Supervisors of Millcreek Township, Lebanon Co. Pennsylvania requesting a statewide local share assessment fund grant of the Commonwealth Financing Authority and any related actions. And further resolved that it directs and authorizes Dan K. Hogeland and the Secretary, or successors, to execute & sign all agreement and documents. Seconded by Moyer. All aye, motion carried.**

Police Car proposals – Weidman reported on the proposal for a new 2023 Ford Interceptor Utility Vehicle from New Holland Auto Group -Costars pricing \$39,932.00; 911 Rapid Response for upfitting – Costars pricing \$18,998.62. We would be put on a list for production. **Motion by Weidman to purchase a 2023 Ford Interceptor from New Holland Ford at the price of \$39,932.00 & 911 Rapid Response for the emergency responder equipment and supplies in the amount of \$18,998.62. Seconded by Hogeland. All aye, motion carried.**

Mower proposal briefly discussed. Budget for 2024 purchase.

1997 Dump truck tabled for the next meeting when Chief Hostetter is present.

NEW BUSINESS:

2024 MMO's were reviewed and acknowledged. Nonuniformed \$5,010 – Police \$45,058

2023/2024 Health insurance renewal was discussed. Highmark Blue Shield increased 8.35% for 2023/2024. (Highmark Blue Shield PPO Blue \$0 100/80 Platinum plan) **Motion by Weidman to renew the insurance with Highmark Blue Shield PPO Blue \$0 100/80 Platinum plan. Seconded by Moyer. All aye, motion carried.**

Fire Co. OSFC Grant Application was reviewed.

Water Authority drop box at the township building for collection of water bills was approved.

Draft 2024 budget reviewed and discussed. Tyler Shanaman's resignation discussed in regards to filling the position and raising the starting rate to \$22 an hr. Secretary to put ad in merchandiser. D & R Autobody quote reviewed. Risser suggested budgeting it for 2024. Budget workshop is scheduled for Nov. 1st @ 9 AM.

Banking interest rate and investing in a CD was discussed. Secretary to contact Garcia & Garman for information.

ROAD FOREMAN REPORT: Risser reported on the Bridge Inspection meeting, 2024 Road project estimate from Pennsy Supply for W. Alumni Ave. \$80,167.50 & N. Kalbach Rd. \$143,310, and the sinkhole under the sidewalk in Newburg. Property owners' responsibility.

BILL'S/TREASURER'S REPORT: **Motion by Hogeland to accept the Treasurers Report and pay the bills as money is available. Seconded by Weidman. All aye, motion carried.**

ADJOURNMENT: **Motion by Weidman to adjourn the meeting at 9:19 P.M. Seconded by Moyer. All aye, motion carried.**

WITNESS:

Lorie J. Kupp, Sec./Treas.

Dan K. Hogeland, Chairman