



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES OF APRIL 12, 2023

The meeting was called to order at 7:00 P.M. by Chairman Dan K. Hogeland, commencing with the Pledge to the Flag.

Present: Dan K. Hogeland, Chairman
Eric J. Weidman, V. Chairman
Scott Moyer, Supervisor
John D. Enck, Solicitor
Lorie J. Kupp, Sec./Treas.

PUBLIC COMMENTS:

Roberta DeSantis, GLRA was present regarding the trash problem on S. Fort Zellers Rd. They now have a new compliance officer, Michelle Miller, and can send her to check it out if the Board approves. Secretary reported she had a complaint today about 64 N. Sheridan Rd. DeSantis will have both properties checked out.

John DeSantis reported that the Wellspan crew started on the ambulance last Tuesday.

REPORTS OF ORGANIZATIONS:

Millcreek Township Planning Commission minutes were received.

Newmanstown Water Authority minutes were received.

Greater Lebanon Refuse Authority reports for March and April were received.

Western Berks Ambulance Assoc. report was received.

Police Activity report was received.

MINUTES: Motion by Weidman to approve as printed. Seconded by Moyer. All aye, motion carried.

SOLICITOR:

Ordinance # 041223 Increasing Tax Collector Certification fees was presented to the Board for their consideration. **Motion by Hogeland to adopt Ordinance #041223 amending the former ordinance raising the price to \$15 for the Tax Collector. Seconded by Weidman, all aye motion carried.**

Draft cat ordinance regulating stray feral cats was reviewed and discussed. Solicitor will be contacting Myerstown Borough Manager for some information, and suggested Police Chief should also review the ordinance for comments or concerns.

Opening of Bids: 7:34 PM

New Enterprise Stone & Lime Co., Inc.

	<u>FOB Plant</u>	<u>Delivered</u>
500 Tons Anti-Skid	<u>\$16.00</u>	<u>\$24.85</u>
200 Tons #2-A aggregate	<u>\$ 9.75</u>	<u>\$15.85</u>
100 Tons #4 aggregate	<u>\$13.80</u>	<u>\$22.00</u>

Bituminous Materials:

500 Tons Superpave 9.5 mm wearing, HMA, PG 64-22, < 0.3 million ESAL's, SRL= any (more or less) \$64.65

100 Tons Superpave asphalt mixture design 19 mm binder course PG64-22, <0.3 million ESAL's SRL = any (more or less) \$59.70

Pennsy Supply, Inc. – no bid received.

Motion by Weidman to accept the bid from New Enterprise Stone & Lime in the amounts indicated in the bid. Seconded by Moyer. All aye, motion carried.

Solicitor resumed.....

Comcast franchise renewal – Solicitor reported that he reviewed Comcast's last response letter and stated some of the Township's changes were approved but not all. The three issues still unresolved were discussed. Solicitor will respond back to Comcast and will report at the next meeting.

Refund of Realty Transfer Tax "qualified beginning farmer" – Solicitor reported that the refund check was sent to the Rael Eberly Estate and the new form that the Board approved at the last meeting was sent to Jeremy & Linda Horst. To date there hasn't been a response from the Horst's.

Police Policies & Procedures Solicitor reported that he met with Chief Hostetter and Sgt. Katzman recently to discuss the General Use of Force Policy.

Newburg Village Phase 3, Section 10 - Request for release of maintenance bond (Letter of Credit in the amount \$52,800). Solicitor advised the Board to have the roads inspected before releasing the bond. Moyer will contact Rick Bolt.

Executive Session – Motion by Hogeland to go into Executive Session at 8:03 PM to discuss police negotiations. Seconded by Moyer. All aye, motion carried.

Back in Session at 8:32 PM

ACTION:

Copy Machine maintenance contract – Berks Copy Tech \$230 **Motion by Weidman to enter the Copier maintenance contract with Berks Copy Tech for \$230. Seconded by Moyer. All aye, motion carried.**

DCNR Park Rehabilitation & Development Grant application was reviewed. Resolution#41223 applying to DCNR for the purpose of funding the Newburg Village Recreation Area – Phase 1 – estimated project cost of \$565,632.00 was reviewed. **Motion by Moyer to adopt Resolution #41223 DCNR Park**

Rehabilitation & Development Grant application. Seconded by Weidman. All aye, motion carried.
Commitment Letter pledging matching contributions for the proposed project was reviewed and signed. Second possible Grant was discussed. Board stated Steckbeck should pursue this one as well.

UNFINISHED BUSINESS:

“Music in the Park” request for use of Memorial Park was reviewed. **Motion by Hogeland to give permission for use of Memorial Park in August. Seconded by Weidman. All aye, motion carried.**

Marion Township request for Fire Police - May 20, 2023 Car Show was reviewed. **Motion by Weidman to give Fire Police permission to participate at the Marion Township Car Show. Seconded by Moyer. All aye, motion carried.**

Ambulance Liability – Secretary reported changes to our insurance due to the Wellspan paid crew for the ambulance.

Assistant EMA Coordinator appointment – Secretary reported that Bradley Shanaman’s criminal background check has been received so the Board could make the official appointment. **Motion by Hogeland to appoint Brad Shanaman as Assistant EMA Coordinator. Seconded by Weidman. All aye, motion carried.**

NEW BUSINESS

Penn Dot project awareness request- 263 S. Mountain Rd. was reviewed. Secretary to send letter to Penn Dot that we are aware of the project.

PLGIT proxy – Secretary instructed to fill out and return.

Shady Oaks “Touch A Truck” - Sat. May 13, 2023 request for police vehicle and a truck with snow plow was approved.

ROAD MASTER REPORT: Moyer discussed Memorial Park trees. Several are in bad shape, possibly 7 dead trees, stump removal, etc. should be done. Risser called in Chris Good to look at them to give us a quote. Moyer suggested Hogeland should meet him to have a look at it before we do anything. Reported on Road Crews recent activities.

BILL’S/TREASURER’S REPORT: Motion by Hogeland to accept the Treasurer's Report and pay the bills as money is available. Seconded by Weidman. All aye, motion carried.

ADJOURNMENT: Motion by Weidman to adjourn the meeting at 8:57 P.M. Seconded by Moyer. All aye, motion carried.

WITNESS:

Lorie J. Kupp, Sec./Treas.

Dan K. Hogeland, Chairman