



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES OF MAY 12, 2021

The meeting was called to order at 7:00 P.M. by Chairman Dan K. Hogeland, commencing with the Pledge to the Flag.

Present: Dan K. Hogeland, Chairman
Eric J. Weidman, V. Chairman
Scott D. Moyer, Supervisor
John D. Enck, Solicitor
Lorie J. Kupp, Sec./Treas.

PUBLIC COMMENTS: *none*

REPORTS OF ORGANIZATIONS:

Planning & Zoning Commission – minutes were received.

Newmanstown Water Authority – minutes received.

MRJA – minutes and financial reports received.

Lebanon Co. TCC report received.

GLRA minutes received.

Western Berks Ambulance report received.

Police Activity report was received.

MINUTES: Motion by Weidman to approve minutes as printed. Seconded by Moyer. All aye, motion carried.

SOLICITOR:

Henry- Zoning enforcement matter discussed. Solicitor reported that there was an Executive Session here at the township April 19, 2021, to discuss the possible withdrawal of the complaint because of the boundary line dispute between the Henry's and their neighbor. Both parties had survey's done which don't agree. Solicitor recommended a Judge is better equipped to make the decision on the boundary line dispute. **Motion by Weidman to authorize Solicitor to withdraw the complaint against the Henry's and to notify the Henry's attorney. Seconded by Moyer. All aye, motion carried.**

Employee Handbook – latest draft was discussed. Mcnees, Wallace & Nurick commented the Board should adopt the new PSATS CDL policy and to repeal the current 2008 policy as well as repealing the current Sexual Harassment policy. A resolution would be required to adopt the

policy. **Motion by Hogeland to have Solicitor inform them that we want to move forward with the employee handbook as they suggested. Seconded by Weidman. All aye, motion carried.**

Comprehensive Plan – Solicitor reported on his research for updating the Comprehensive Plan for the Township. He will be receiving a cost estimate from Steve Dellinger, Hanover Engineering and also spoke to Julie Cheyney about possible other firms that do this kind of work. Possible grant funding through DCED may also be something we would want to look into.

Bollinger Ag Security Area request discussed. Received an e-mail from Lebanon County Conservation District, Craig Zemitis regarding inclusion of an 11.19-acre parcel in Heidelberg Township being included in Millcreek's Agricultural Security Area. The farm is currently in the process of selling the development rights so therefore, according to the law, there isn't anything that the township needs to do because it would be automatically included. So, he called Mr. Zemitis stating this, and he said he is aware but requested that the township send a letter stating the township is aware that these 11.19 acres will become part of Millcreek Township's ASA upon the purchase of the Easement, and that you have no objections to it. **Motion by Hogeland to direct the Secretary to write the letter that we just talked about. Seconded by Weidman. All aye, motion carried.**

Body Camera policy – Chief Hostetter was present with a draft policy regarding the wearing of body cameras. The department has quotes to purchase body cameras and would need the policy in place as soon as possible.

Solicitor reported he has the Clear Site Triangle prepared by Matthew & Hockley that the Board should have a look at and suggested it be done in Executive Session.

Executive Session: Motion by Hogeland to go into Executive Session at 7:34 PM regarding the Carrion zoning violation. Seconded by Weidman. All aye, motion carried.

Back in Session: 7:49 P.M.

Motion by Weidman to authorize Solicitor to work with the Zoning Officer to proceed with enforcement action concerning the Carrion fence which violates the Clear Site Triangle requirements. Seconded by Hogeland. All aye, motion carried.

ACTION:

County Aid project \$3892 was discussed. **Motion by Moyer to apply for the County Aid money in the amount of \$3,892 for general maintenance on various roads. Seconded by Weidman. All aye, motion carried.**

UNFINISHED BUSINESS:

Fort Zellers Rd. stormwater issues were tabled until the completion of Newburg Village.

2021 Proposed road projects were discussed in regards to the Martin Paving quote. Moyer stated he would like to see the bottom half of Cocalico Rd. & S. Fort Zellers Rd oil & chipped,

but unsure of the others. Secretary instructed to put on agenda for next meeting.

NEW BUSINESS:

Berks Copy Tech - Copier maintenance agreement renewal was reviewed. **Motion by Hogeland to take out the maintenance agreement for the copier in the office. Seconded by Weidman. All aye, motion carried.**

Shanaman – probation – Moyer reported that Tyler Shanaman’s 6-month probation period is up and feels he’s doing a great job and would deserve an incremental raise and suggested a \$1.00 an hour raise. **Motion by Moyer to give Tyler Shanaman a \$.50 an hour raise starting with the following pay period. Seconded by Weidman. All aye, motion carried.**

Equipment rental rates were discussed. **Motion by Hogeland to amend the Equipment Rental schedule to include \$75 per hour for a Lawn Trimmer. Seconded by Weidman. All aye, motion carried.**

Memorial Park discussed in reference to flowers, etc. prior to Memorial Day.

BILLS/TREASURERS REPORT: Motion by Hogeland to accept the Treasurers Report and pay the bills as money is available. Seconded by Weidman. All aye, motion carried.

ADJOURNMENT: Motion by Weidman to adjourn the meeting at 8:12 P.M. Seconded by Hogeland. All aye, motion carried.

WITNESS:

Lorie J. Kupp, Sec./Treas.

Dan K. Hogeland, Chairman