



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES OF FEBRUARY 10, 2021

The meeting was called to order at 7:00 P.M. by Chairman, Dan K. Hogeland commencing with the Pledge to the Flag.

Present: Dan K. Hogeland, Chairman
Eric J. Weidman, V. Chairman
Scott J. Moyer, Supervisor
John D. Enck, Solicitor
Lorie J. Kupp, Sec./Treas.

PUBLIC COMMENTS: none

REPORTS OF ORGANIZATIONS:

Planning Commission - Karen Krater was present with Jan. & Feb. minutes. Karen questioned Solicitor about procedure for recommendations to the Zoning Hearing Board. Solicitor explained it would be more appropriate for someone to appear at the hearing to testify. Krater questioned permission to participate in a Webinar – “Building a Stronger Planning Commission” Feb. 18th at a cost of \$50. She will pay the cost if it can be reimbursed to her since they don’t accept checks for payment. **Motion by Hogeland to reimburse Karen for the cost of that Webinar. Seconded by Weidman. All aye, motion carried.**

Newmanstown Ambulance – Matt Sonnen was present with the yearly report. He also reported that they are still communicating with Western Berks to help out with coverage and will keep the Board informed.

Newmanstown Volunteer Fire Co. – report received.

Newmanstown Water Authority – minutes were received.

Millcreek Richland Joint Authority minutes & financial statements received.

Auditor’s report was received.

Greater Lebanon Refuse Authority – Jan. and Feb. minutes received.

Western Berks Ambulance Assoc. reported received.

Lebanon Co. TCC Dec. & Jan. reports were received.

Police Activity report and Annual Report was received.

MINUTES: Motion by Weidman to approve the minutes as printed. Seconded by Moyer. All aye, motion carried.

Bid Opening – 7:15 2003 Explorer

The Municibid bidding list was reviewed. Highest bidder was Jabe Warren with a bid of \$1,350. Hostetter spoke to him today regarding payment and pick up. He will coordinate with Secretary since Hostetter will be off the next few days. **Motion by Weidman to accept the bid on the 2003 Ford Explorer in the amount of \$1,350 from Jabe Warren. Seconded by Moyer. All aye, motion carried.**

SOLICITOR:

Zoning enforcement matters (Henry, Carrion, & Estes) Solicitor reported that he met with the Surveyor and zoning officer, and the surveyor is working on the “clear site triangle at 258 E. Main St. Henry case – Solicitor reported that the Hearing is scheduled for Feb. 24th. Secretary may need to testify regarding legal fees the township incurred in order to recover those fees. Estes – Zoning officer reported that she recently checked the property, and buildings have been removed. Secretary to contact Spang for copies of photos.

Employee Handbook – Solicitor reported he received a 30-page draft which he reviewed. The law firm that prepared it wants to meet with him prior to Enck going over it with the Board. He commented that perhaps a work session would be best to review the handbook since it could take a considerable amount of time.

Kubota lease - Solicitor reported DCED confirmed their opinion that the lease would not fall under the Local Government Unit Debt Act requirements. Enck stated he read the lease, but he can not issue his opinion letter until he reviews the actual final Lease Documents with all the details.

ACTION: *none*

UNFINISHED BUSINESS:

Kubota – Moyer presented a revised quote from Reading Tractor & Equipment. The difference is that this model now includes factory installed back up camera, a strobe light, and telematics. The price has gone down a few hundred dollars. Model number has changed from SVL95 to SVL97. New price with the Planer & Pallet forks is \$89,076.10. **Motion by Moyer to approve revised price for the SVL97-2HFC as stated and move forward with ordering and getting the lease purchase agreement for the 3-year contract. Seconded by Weidman. All aye, motion carried.**

NEW BUSINESS:

ELCO Youth Baseball field use request 2021 – Secretary reported that Justin Arndt is okay with it except for fall season using only at the Newburg field. Bathroom and snack stand will not be opened though due to Covid-19. Would need to probably have 2 portable toilets, but need to figure out where to put the one for the front field. Secretary also questioned requiring waivers per the insurance companies’ recommendations. **Motion by Hogeland to approve Elco Youth Baseball’s request for use of the fields with waiver and portable toilets. Seconded by Weidman. All aye, motion carried.**

2021 Tire Collection scheduled for Wed. April 28, 2021 – pre-registration by April 16th. Karen Krater commented that they had found 2 tires on Cocalico Rd. Could those be turned in with the Township’s? Moyer said the road crew would pick up.

Annual state reports – were acknowledged and reviewed by Board: MS-965 Liquid Fuels Actual Use Report; DCED Officials List; AG-385 Municipal Pension form. All reports were submitted on-line as required.

Street Sweeping discussed. Secretary reported we received a proposal from a new company this year – Central PA Sweepers. There is very little cost difference compared to Martin Paving Inc. Weidman question if they provided any references for us to check with, if not we should try to get them before we perhaps consider them next year. **Motion by Weidman to set April 26th & 27th with Martin Paving at an estimated cost of \$2,950. Seconded by Moyer. All aye, motion carried.**

Newmanstown Volunteer Fire Co. 2021 list of requests to assist at events was reviewed. **Motion by Hogeland to approve the Newmanstown Volunteer Fire Co. list of activities for 2021. Seconded by Weidman. All aye, motion carried.**

Fort Zellers stormwater issues – Moyer reported that he and Risser have been meeting with Rick Bolt to find a solution for the water issues at Cardinal Run. Will keep the Board informed.

Millcreek Rod & Gun Club request for assistance was received.

Dept. of General Services participation for 2020/2021 salt purchasing was discussed. Secretary will put on the agenda for March's meeting since the form only needs to be submitted by March 15th.

Newmanstown Water Authority correspondence regarding water shut off to residents was discussed.

Orioles Club – Weidman reported that they will be closing the beginning of July, and moving back to Lebanon.

BILLS/TREASURERS REPORT: Motion by Hogeland to accept the Treasurers Report and pay the bills as money is available. Seconded by Weidman. All aye, motion carried.

ADJOURNMENT: Motion by Weidman to adjourn meeting at 8:00 P.M. Seconded by Moyer. All aye, motion carried.

WITNESS:

Lorie J. Kupp, Sec./Treas.

Dan K. Hogeland, Chairman