MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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Organization and Regular Meeting
January 4, 2021

The meeting was called to order at 7:00 P.M. by 2020 Chairman, Dan K. Hogeland commencing with the Pledge to the Flag.

Present: Dan K. Hogeland
Eric Weidman
Scott Moyer
John D. Enck, Solicitor
Lorie J. Kupp

Dan K. Hogeland opened the floor for nominations for temporary Chairman. Motion by Hogeland to nominate Eric Weidman for temporary Chairman. Seconded Moyer. There being no further nominations, nominations were closed. All aye, motion carried.

Chairman 2021 - Motion by Weidman to nominate Dan Hogeland as Chairman for 2021. Seconded by Moyer. All aye, motion carried.

Vice Chairman - Motion by Dan Hogeland to nominate Eric Weidman as Vice Chairman for 2021. Seconded by Moyer. All aye, motion carried.

Secretary Treasurer - Motion by Weidman to appoint Lorie Kupp as Secretary Treasurer for 2021. Seconded by Hogeland. All aye, motion carried.

Solicitor - Motion by Hogeland to retain the firm of Spitler, Kilgore & Enck P.C., John Enck as the Township Solicitor. Seconded by Weidman. All aye, motion carried.

Roadmaster - Motion by Weidman to nominate Scott Moyer as Roadmaster. Seconded by Hogeland. All aye, motion carried.

Road Foreman - Motion by Moyer to appoint Ryan Risser as Road Foreman. Seconded by Weidman. All aye, motion carried.

Police Dept. Administrator - Motion by Moyer to nominate Eric Weidman as Police Administrator. Seconded by Hogeland. All aye, motion carried.

Police Chief - Motion by Weidman to nominate Brian Hostetter as Police Chief. Seconded by Hogeland. All aye, motion carried.

Recreation Administrator - Motion by Weidman to nominate Dan Hogeland as Recreation Administrator. Seconded by Moyer. All aye, motion carried.

Financial Consultant - Motion by Weidman to retain the CPA firm of Garcia, Garman, & Shea P.C. as the Townships Financial Consultant for 2021. Seconded by Hogeland. All aye, motion carried.

Township Engineer – Motion by Weidman to appoint Rick Bolt as the Township Engineer. Seconded by Moyer. All aye, motion carried.

Vacancy Board - Motion by Weidman to nominate Ronald Weidman, Jr. to serve as the Vacancy Board appointee. Seconded by Hogeland. All aye, motion carried.

Depository - Motion by Hogeland to retain Fulton Bank and PLGIT as the depositories of Township funds. Seconded by Weidman. All aye, motion carried.

Equipment Rental - Current Fees were reviewed. Motion by Hogeland to raise the JD 7320/grass mower to $150 per hr. + operator, and keep the rest of the rates the same as 2020. Seconded by Moyer. All aye, motion carried.

Insurance Carrier - Motion by Weidman to retain HA Thomson as the insurance carrier. Seconded by Moyer. All aye, motion carried.

State Convention
Attendance was discussed. Motion by Hogeland to have Secretary to attend convention if she so chooses. Seconded by Weidman. All aye, motion carried.

Recreation Field Rent - Motion by Hogeland to keep the rental rates for 2021 the same as 2020. Seconded by Weidman. All aye, motion carried.

Office Hours - Motion by Weidman to keep the office hours at 7:30 A.M. to 3:30 P.M. Seconded by Moyer. All aye, motion carried.

Mileage - Motion by Hogeland to pay mileage according to the standard set by the IRS rate of ($ .56). Seconded by Moyer. All aye, motion carried.

Planning Commission
Motion by Hogeland to re-appoint Rich Brandt, and Mervin Horst to another four-year term. Seconded by Weidman. All aye, motion carried.

Recreation Board
Motion by Hogeland to appoint Josh Garrison, and Anthony Gettle to another five-year term. Seconded by Weidman. All aye, motion carried.

Zoning Hearing Board
Motion by Weidman to appoint Timothy Bartow to a three-year term on the Zoning Hearing Board. Seconded by Hogeland. All aye, motion carried.

Lebanon County EIT Tax Collection Committee Delegate
Motion by Hogeland to appoint Dean Moyer as the delegate to the Lebanon County EIT Tax Collection Committee. Seconded by Weidman. All aye, motion carried.

Recommendation to Auditors
2021 Working Supervisor pay rates per budget: – Non-CDL $11.25 - $ CDL $15 per hour. Motion by Hogeland to recommend to the Auditors that they set the working supervisors pay rates per the budget, Non-CDL $11.25 and $15 per hr. CDL. Seconded by Weidman. All aye, motion carried.

Employee Pay Rates – *Police per contract – Chief $37.57, Sergeant $33.86; Sec./Treas. $25.07; Road Crew: Foreman $23.50 - $16.50; mechanic $23.25; part time CDL snow plowing $17.50 & $ 23.69, non-CDL $11.25, Plowing Mountain incentive $1.50 per hr., PT laborer $13.00, PT CDL $15.50, Recreation $9.75, field maintenance $11; mowing $11; Part time police: flexible rate per Chief of Police up to yearly budgeted amount of $16,120.00.* Motion by Weidman to establish the employees pay rates for 2021 as outlined in the budget. Seconded Moyer. All aye, motion carried.

Employee Benefit Plan
Motion by Hogeland to keep the Employee Benefit package Plan for 2021 the same as 2020. Seconded by Weidman. All aye, motion carried.

Adjournment (Organizational)
Motion by Weidman to adjourn the organizational part of meeting at 7:11 PM. Seconded by Hogeland. All aye, motion carried.

The regular business meeting was opened at 7:12 PM.

PUBLIC COMMENTS:

REPORTS OF ORGANIZATIONS:
Recreation Board – Sept. minutes received.

Police Activity report – was received.

MINUTES*:* **Motion by Weidman to approve the minutes as printed. Seconded by Hogeland. All aye, motion carried.**

SOLICITOR:
Employee Handbook – Solicitor reported he spoke to Attorney Santucci who confirmed that the cost should be approx. $1500 to do it, and he should have a draft for the Board to review by Jan. 15th. Suggested meeting in an Executive Session to go over the handbook prior to adoption.

Zoning Hearing Board appeal – Ziegler dog kennel – Phillip and Carolyn Rissler are appealing the Zoning Hearing Board's decision. Solicitor questioned if the Board is interested in having him involved? He believes having Tom Harlan the Zoning Hearing Board Solicitor continueing would be more efficient. The Board agreed Attorney Harlan should continue to handle it.

Zoning enforcement - Solicitor reported that he will be meeting on the issue of the "clear site triangle with the Zoning Officer & Robert Gerhart, Matthew & Hockley for the Carrion property. The Henry violation is ready to be filed. Zoning Officer will be contacting Secretary for a check.

Kubota lease agreement was discussed in regards to the Local Government Unit Debt Act. He has contacted DCED for an opinion on whether or not a Lease is considered debt under the Act definition. He is waiting for someone to return his call.

ACTION:
Resolution 1-4-2021 Appointing Garcia, Garman, & Shea, PC to replace the elected auditors was presented to the Board for their consideration. **Motion by Hogeland to adopt Resolution #1-4-2021 appointing the certified public accounting firm of Garcia, Garman, & Shea, PC to replace the elected auditors of Millcreek Township. Seconded by Weidman. All aye, motion carried.** Letter of Understanding was reviewed and signed.

Resolution #1-4-21 A Amending the Police Pension Plan and Adoption Agreement which waives the Police Contribution rate for the year 2021 - was presented to the Board for their consideration. **Motion by Weidman to adopt Resolution #1-4-21A. waiving the police contribution for the year 2021 and amending the Agreement. Seconded by Moyer. All aye, motion carried.** Adoption Agreement signed.

Resolution #1-4-21 B Amending the Non-uniformed Pension Plan and Adoption Agreement reducing the Contribution rate for the year 2021 - was presented to the Board for their consideration. **Motion by Hogeland to adopt Resolution #1-4-21B setting the contribution rate and amending the Agreement. Seconded by Weidman. All aye, motion carried.** Adoption agreement was signed.

UNFINISHED BUSINESS:

Explorer sale – was discussed. **Motion by Moyer to move forward for the sale of the 2003 Explorer, opening at Feb. 10, 2021 meeting. Seconded by Hogeland. All aye, motion carried.**

NEW BUSINESS:

Tomlinson Bomberger proposal for services was reviewed. Newburg Broadleaf weed control - $1,363.47, prepay $1,308.93. Bagworm application $226.27 prepay $217.22. **Motion by Hogeland to approve the Tomlinson Bomberger proposals for Newburg broadleaf weed control prepay $1,308.93 and the township bagworm spray at a prepay of $217.22. Seconded by Moyer. All aye, motion carried.**

Humane Society agreement was reviewed. **Motion by Weidman to not enter agreement but still pay for any dogs turned in to the facility. Seconded by Hogeland. All aye, motion carried.**

BILLS/TREASURERS REPORT: Motion by Hogeland to accept the Treasurers Report and pay the bills as money is available. Seconded by Weidman. All aye, motion carried.

ADJOURNMENT: Motion by Weidman to adjourn the meeting at 7:40 P.M. Seconded by Moyer. All aye, motion carried.

WITNESS:

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Lorie J. Kupp, Sec./Treas. Dan K. Hogeland, Chairman