



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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Organization and Regular Meeting

January 3, 2023

The meeting was called to order at 7:00 P.M. by 2022 Chairman, Dan K. Hogeland commencing with the Pledge to the Flag.

Present: Dan K. Hogeland
Eric Weidman
Scott Moyer
John D. Enck, Solicitor

Absent: Lorie J. Kupp

Dan K. Hogeland opened the floor for nominations for temporary Chairman. Motion by Hogeland to nominate Eric Weidman for temporary Chairman. Seconded Moyer. There being no further nominations, nominations were closed. All aye, motion carried.

Chairman 2023 - Motion by Weidman to nominate Dan Hogeland as Chairman for 2023. Seconded by Moyer. All aye, motion carried.

Vice Chairman - Motion by Hogeland to nominate Eric Weidman as Vice Chairman for 2023. Seconded by Moyer. All aye, motion carried.

Secretary Treasurer - Motion by Moyer to nominate Lorie Kupp as Secretary Treasurer for 2023. Seconded by Weidman. All aye, motion carried.

Solicitor - Motion by Hogeland to retain the firm of Spitler, Kilgore & Enck P.C., John Enck as the Township Solicitor. Seconded by Weidman. All aye, motion carried.

Roadmaster - Motion by Weidman to nominate Scott Moyer as Roadmaster. Seconded by Hogeland. All aye, motion carried.

Road Foreman - Motion by Moyer to appoint Ryan Risser as Road Foreman. Seconded by Weidman. All aye, motion carried.

Police Dept. Administrator - Motion by Hogeland to nominate Eric Weidman as Police Administrator. Seconded by Moyer. All aye, motion carried.

Police Chief - Motion by Weidman to nominate Brian Hostetter as Police Chief. Seconded by Hogeland. All aye, motion carried.

Recreation Administrator - Motion by Moyer to nominate Dan Hogeland as Recreation Administrator. Seconded by Weidman. All aye, motion carried.

Financial Consultant - Motion by Hogeland to retain the CPA firm of Garcia, Garman, & Shea P.C. as the Townships Financial Consultant for 2023. Seconded by Weidman. All aye, motion carried.

Township Engineer – Motion by Hogeland to appoint Rick Bolt as the Township Engineer. Seconded by Weidman. All aye, motion carried.

Vacancy Board - Motion by Weidman to nominate Ronald G. Weidman, Jr. to serve as the Vacancy Board appointee. Seconded by Hogeland. All aye, motion carried.

Depository - Motion by Hogeland to use Fulton Bank and PLGIT as the depositories of Township funds. Seconded by Weidman. All aye, motion carried.

Equipment Rental - Current Fees were reviewed. Motion by Weidman to keep the 2023 rates as reflected in the 2022 prices. Seconded by Moyer. All aye, motion carried.

Insurance Carrier - Motion by Moyer to use HA Thomson as the insurance carrier. Seconded by Weidman. All aye, motion carried.

State Convention

Attendance was discussed. Motion by Hogeland to nominate Secretary as voting delegate if she chooses to attend the convention. Seconded by Weidman. All aye, motion carried.

Recreation Field Rent - Motion by Moyer to keep the rental rates for 2023 the same as 2022. Seconded by Weidman. All aye, motion carried.

Office Hours - Motion by Hogeland to keep the office hours at 7:30 A.M. to 3:30 P.M. Seconded by Moyer. All aye, motion carried.

Mileage - Motion by Moyer to pay mileage according to the standard set by the IRS rate of (\$.655). Seconded by Weidman. All aye, motion carried.

Planning Commission

Motion by Hogeland to re-appoint Karen Krater & Leon Ziegler to another four-year term. Seconded by Weidman. All aye, motion carried.

Newmanstown Water Authority

Motion by Weidman to re-appoint Scott Sweigart & Steve Hickernell to another five-year term on the Water Authority. Seconded by Hogeland. All aye, motion carried.

Zoning Hearing Board

Motion by Hogeland to appoint Robert Beisel to another three-year term on the Zoning Hearing Board. Seconded by Weidman. All aye, motion carried.

Millcreek-Richland Joint Authority

Motion by Moyer to appoint James Bottomley to a five-year term on the Millcreek-Richland Joint Authority. Seconded by Weidman. All aye, motion carried.

Recreation Board

Motion by Hogeland to re-appoint Justin Arndt to another five-year term on the Millcreek Township Recreation Board. Seconded by Weidman. All aye, motion carried.

Greater Lebanon Refuse Authority

Motion by Weidman re-appoint Roberta DeSantis to another five-year term on the Greater Lebanon Refuse Authority. Seconded by Hogeland. All aye, motion carried.

Lebanon County EIT Tax Collection Committee Delegate

Motion by Moyer to appoint Dean Moyer as the delegate to the Lebanon County EIT Tax Collection Committee. Seconded by Weidman. All aye, motion carried.

Code Appeals Board Members:

Motion by Hogeland to nominate John Poff, William Smeltzer, Pat Brewer, and Rick Horst alternate on the codes appeal board. Seconded by Weidman, all aye, motion carried.

Recommendation to Auditors

2023 Working Supervisor pay rates per budget: –Non CDL snow \$13.00; non-CDL \$11.25; \$ CDL \$15 per hour. Motion by Hogeland to recommend to the Auditors that they set the working supervisors pay rates for Non CDL snow \$13.00; and \$15 per hr. CDL snow plowing. Seconded by Weidman. All aye, motion carried.

Employee Pay Rates – Police per contract – Chief \$39.42, Sergeant \$35.71; Sec./Treas. \$27.11; Road Crew: \$18.65; Foreman \$25.42; mechanic \$25.15; part time CDL snow plowing \$17.50, non-CDL \$13.00, Plowing Mountain incentive \$1.50 per hr., PT laborer \$13.00, PT CDL \$15.50, PT Non-CDL \$12.50, Recreation \$9.75, field maintenance \$11; mowing \$12.50; Part time police: flexible rate per Chief of Police up to yearly budgeted amount of \$16,120.00. Motion by Weidman to establish employee's pay rates for 2023 as stated in the 2023 budget. Seconded Moyer. All aye, motion carried.

Employee Benefit Plan

Motion by Weidman that the 2023 Employee Benefit Plan remain the same as stated in the 2022 Employee Hand Book. Seconded Moyer. All aye, motion carried.

Adjournment (Organizational)

Motion by Hogeland to adjourn the organizational part of meeting at 7:13 PM. Seconded by Weidman. All aye, motion carried.

The regular business meeting was opened at 7:14 PM.

PUBLIC COMMENTS:

Wendy Hertzog, Tax Collector was present with a letter requesting more money for Tax Certifications. She currently charges \$10.00 and is asking for a \$5.00 increase to \$15.00. Solicitor needs to look into this issue to see if it requires an ordinance or resolution. Enck will report back to the Board at the February meeting.

REPORTS OF ORGANIZATIONS:

MRJA – minutes of Nov. received.

Police Activity report and Annual report were received.

MINUTES: Motion by Weidman to approve the minutes as printed. Seconded by Moyer. All aye, motion carried.

SOLICITOR:

Comcast franchise renewal – Solicitor reported that he sent another email and is still waiting to hear back from Comcast.

Police Policies – reported he is still working on the policies.

Refund of Realty Transfer Tax “qualified beginning farmer” – he continues to still work on it.

Issues of solar panels and farms discussed. Solicitor strongly suggests the Planning Commission should begin working on an ordinance for solar farms.

ACTION:

Resolution 1-3-2023 Appointing Garcia, Garman, & Shea, PC to replace the elected auditors was presented to the Board for their consideration. **Motion by Hogeland to adopt Resolution #1-3-2023 appointing the certified public accounting firm of Garcia, Garman, & Shea, PC to replace the elected auditors of Millcreek Township. Seconded by Weidman. All aye, motion carried.** Letter of Understanding was reviewed and signed.

Resolution #1-3-23 A Amending the Police Pension Plan and Adoption Agreement which waives the Police Contribution rate for the year 2023 - was presented to the Board for their consideration. **Motion by Weidman to adopt Resolution #1-3-23 A waiving the police contribution for the year 2023 and amending the agreement. Seconded by Moyer. All aye, motion carried.** Adoption agreement will need to be signed when received from PMRS

Resolution #1-3-23 B Amending the Non-uniformed Pension Plan and Adoption Agreement reducing the Contribution rate for the year 2023 - was presented to the Board for their consideration. **Motion by Moyer to adopt Resolution #1-3-23 B setting the contribution rate and amending the Agreement. Seconded by Hogeland. All aye, motion carried.** Adoption agreement will need to be signed when received from PMRS.

UNFINISHED BUSINESS:

Walking path - briefly discussed.

NEW BUSINESS:

Motion by Weidman to add to the agenda under new business the letter of intent from the police for 2024 Police Contract. Seconded by Hogeland. All aye, motion carried.

Millcreek Township Police Assoc. – correspondence & a contract proposal dated today was received regarding contract negotiations for calendar years 2024, 2025, 2026, 2027 & 2028.

ROAD MASTER: Moyer reported road crew is taking down holiday lights Thursday.

BILLS/TREASURERS REPORT: **Motion by Hogeland to accept the Treasurers Report and pay the bills as money is available. Seconded by Weidman. All aye, motion carried.**

ADJOURNMENT: **Motion by Weidman to adjourn the meeting at 7:42 P.M. Seconded by Moyer. All aye, motion carried.**

WITNESS:

Eric Weidman, V. Chairman
Transcribed from tape & notes

Dan K. Hogeland, Chairman