MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES of October 13, 2021

The meeting was called to order at 7:00 P.M. by Chairman Dan K. Hogeland, commencing with the Pledge to the Flag.

Present: Dan K. Hogeland, Chairman
Eric J. Weidman, V. Chairman
Scott Moyer, Supervisor
John D. Enck, Solicitor
Lorie J. Kupp, Sec./Treas.
Chief Brian Hostetter

PUBLIC COMMENTS:

Scott Sweigart & Jack Keener were present regarding the Bethany Rd. Subdivision. Plan for 16 lots between 4 & 20 acres. They are requesting Stormwater NPDES permits & testing be deferred until the individuals who purchase the lots are ready to build. They would then be required to do the Stormwater Management prior to getting a building permit. Keener would include a Restrictive Covenant to the plan as well as a Deed Restriction to inform prospective buyers of the responsibility. Because of the size of the lots, it is difficult to determine where someone may want to put up a home and any other accessory buildings. They spoke to the County who said they should come to the township for a letter of recommendation concerning the deferral. Stormwater planning would be done for the private access road. Karen Krater, Planning Commission was present with remarks from their recent meeting. Solicitor reminded the Board that the Township only has *Review* of any subdivision plan, and cautioned the Board that they do not want to become a party to any lawsuits concerning the Stormwater deferral. Enforcement of the Restrictive Covenant & Deed restriction was discussed. **Motion by Weidman to direct Township Secretary to send a letter to Lebanon County Planning Dept. concerning the Keener property Bethany Road Subdivision stating "that if the County believes granting the deferral is consistent with the Lebanon County Land Subdivision Land Development Ordinance, the Board has no objections". Seconded by Moyer. All aye, motion carried.**

Lowell Hartzell & John DeSantis were present concerning parking on the street in front of the garage at 40 E. Main St. where there is no curb or sidewalk. Fire Co. tenants are parking there when they do have spaces provided by the Fire Co. but continue to park on the street blocking the driveway/parking area at the garage. Chief Hostetter suggested painting solid yellow line along the edge of the property and the police will keep an eye out for anyone parking there and give notices.

REPORTS OF ORGANIZATIONS:

Planning Commission – Karen Krater present with report.

Millcreek-Richland Joint Authority – Aug. & Sept. minutes and financial statements received.

Recreation Board – Sept. & Oct. minutes were received.

Newmanstown Water Authority - minutes were received.

Greater Lebanon Refuse Authority minutes were received.

Western Berks Ambulance report received.

Police Activity report was received.

MINUTES: Motion by Weidman to accept the minutes of Sept. 8th & Sept. 23rd Special Meeting as printed. Seconded by Moyer. All aye, motion carried.

SOLICITOR:

Attorney Peter Edelman was present on behalf of the Sewer Authority with the necessary paperwork for the bond refinancing. The township will be guaranteeing 70% of the bond, with an anticipated savings of approx. $3.4 million dollars which includes the $2.5 million dollars of reserve the Authority is paying down. Continuing Disclosure Certificate, Guarantee Agreement, and Reimbursement Agreement was explained. Ordinance # 101321 Sewer Authority Guaranteed Sewer Revenue Bond was presented to the Board for their consideration. **Motion by Weidman to adopt Ordinance #101321 authorizing and approving the incurrence of lease rental debt pertaining to the Millcreek-Richland Joint Authority as presented to the Board this evening. Seconded by Moyer. All aye, motion carried.**

Comprehensive Plan – Solicitor reported he received the information from DCED regarding grants and a list of companies that do this kind of work. Suggested that Secretary prepare an RFP for a company that prepares plans and writes grant applications.

Hoyer Right to Know request – Solicitor reported that he worked with the Secretary on this request from a prisoner concerning a part time police officer.

Newburg Village Phase 3-Section 10 – Solicitor reported that Mr. Shirk came in to see him last week regarding street dedication of parts of Edgemont Lane & Evergreen Way. A deed & resolution would need to be prepared as well as a Structural & Maintenance Agreement. **Motion by Weidman to authorize Solicitor to prepare the documents for Newburg Village Phase 3- Section 10 streets. Seconded by Moyer. All aye, motion carried.**

Police Policies - Chief Hostetter was present to discuss 10 police policies that need to be updated per an audit by the Attorney General. Hostetter reported he received some draft policies from the DA's office that were given to Solicitor to review.

Crime Watch – Todd Muiznieks was present regarding the non-profit status of Crime Watch since it was inactive for a few years. Solicitor suggested trying to contact someone who was previously involved for the Incorporation documentation he prepared before and find out if the reports were filed as required.

NEW BUSINESS:

Penn Dot project awareness request – Jeremy Horst minimum use driveway (245 N. Sheridan Rd.) was reviewed. **Motion by Hogeland to provide letter to Penn Dot acknowledging their awareness of the minimum use driveway permit submission for Jeremy Horst. Seconded by Weidman. All aye, motion**

carried.

Solicitor resumed…….
Zoning enforcement matters - 256 E. Main St- Solicitor reported enforcement letter has been sent out for the Carrion property.

ACTION:
Junkyard license renewal was reviewed. **Motion by Weidman to approve the junkyard license renewal to Vince Lombardo for $200.00. Seconded by Moyer. All aye, motion carried.**

2021 Pension state aid – was discussed. $43,175.54 received - Police portion $19,189.13 – non-uniformed portion $23,986.41. Secretary questioned how the Board wanted this allocated. **Motion by Weidman to allocate the $18,273.87 deficit to the police and the remaining goes into the non-uniformed pension. Seconded by Moyer. All aye, motion carried.**

UNFINISHED BUSINESS:
2021/2022 Salt Contract - American Rock Salt $68.46 was awarded contract.

Penn Dot project awareness request – Paul Gress minimum use driveway (153 N. Sheridan Rd.) 2nd request was discussed. **Motion by Hogeland to provide a second letter to Penn Dot acknowledging the awareness of the minimum use driveway permit submission for Paul Gress. Seconded by Weidman. All aye, motion carried.**

Motion by Hogeland to add to the agenda an appointment to the Millcreek-Richland Joint Authority to fill a vacancy. Seconded by Moyer. All aye, motion carried.

Motion by Hogeland to appoint Jim Bottomley to Millcreek-Richland Joint Authority to fill a vacancy with term expiring 2022. Seconded by Weidman. All aye, motion carried.

NEW BUSINESS:
Trick or Treat night per Chief of Police Assoc. Thursday Oct. 28 from 6:00 to 8:00 PM. Rain date Nov. 1st 6:00 to 8:00. **Motion by Weidman to set Trick or Treat night per the county. Seconded by Moyer. All aye, motion carried.**

Recreation Board appointment – Katie Sheetz recommended (term expires 2025) Motion **by Hogeland to appoint Katie Sheetz to the Recreation Board. Seconded by Weidman. All aye, motion carried.**

YCG prepay agreement for police calibrations (formally YIS) was reviewed. **Motion by Weidman to enter into pre-pay agreement with YCG for the police calibrations for 2022. Seconded by Moyer. All aye, motion carried.**

Myerstown request for Fire Police Nov. 27 Holiday parade was read. **Motion by Hogeland to allow participation if it wasn't previously approved. Seconded by Weidman. All aye, motion carried.**

Recreation stand quote for various repairs was briefly discussed. Pro Build Renovations $22,685.27. Secretary reminded the Board that anything over $21,300 would need to be bid.

2021/2022 Health insurance renewal was discussed. Highmark Blue Shield increased 13.82% for 2021/2022. (Highmark Blue Shield Premier Balance PPO $0 Platinum A plan) Tabled until the next meeting so that the Board has time to review.

Draft 2022 budget reviewed and discussed. Budget workshop scheduled for Nov. 4th @ 1:00 PM.

ROADMASTER REPORT: Moyer reported on road work that has been completed and various equipment repairs and tires that need to be taken care of prior to winter. Ryan Risser, Road Foreman was also presented and reported on a Penn Dot project for unique ideas.

BILL'S/TREASURER'S REPORT: **Motion by Hogeland to accept the Treasurers Report and pay the bills as money is available. Seconded by Weidman. All aye, motion carried.**

ADJOURNMENT: **Motion by Weidman to adjourn the meeting at 9:22 P.M. Seconded by Moyer. All aye, motion carried.**

WITNESS:

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Lorie J. Kupp, Sec./Treas. Dan K. Hogeland, Chairman