



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES OF MAY 11, 2022

The meeting was called to order at 7:00 P.M. by Chairman Dan K. Hogeland, commencing with the Pledge to the Flag.

Present: Dan K. Hogeland, Chairman
Eric J. Weidman, V. Chairman
Scott D. Moyer, Supervisor
John D. Enck, Solicitor
Lorie J. Kupp, Sec./Treas.

PUBLIC COMMENTS: *none*

REPORTS OF ORGANIZATIONS:

Planning & Zoning Commission – Karen Krater present with report. Ringler Subdivision Land Development Plan was reviewed & signed. Pietrobono Subdivision Land Development Plan- Solicitor reported he received an email with documents from Bob Gerhart from Matthew & Hockley regarding a “*Conservation Easement*”. He hasn’t had time to review them thoroughly but also requested that Secretary send him a copy of the Zoning Hearing Board decision. Board will wait for Solicitor to advise on the Conservation Easement before signing the plan.

Recreation Board – minutes of April & May received. Approval of summer playground staff - Kiri Arndt and assistants: Amara Cook and Beth Garrison. **Motion by Hogeland to approve the hiring of Kiri Arndt, Amara Cook & Beth Garrison for summer playground staff. Seconded by Weidman. All aye, motion carried.**

Newmanstown Water Authority – minutes received.

MRJA – minutes and financial reports received for April & May were received.

GLRA minutes received.

Western Berks Ambulance report received.

Police Activity report was received.

MINUTES: Motion by Weidman to approve minutes as printed. Seconded by Moyer. All aye, motion carried.

SOLICITOR:

Henry & Jane Steiner application for addition to Ag Security Area was reviewed & discussed. 110.62 acres. It appears a large portion of the acreage is in Marion Township, Berks County who does have their own ASA. Solicitor will have to look into how this should be handled since land is in

another County, not just another municipality. Solicitor reported that more municipalities are handling these requests by letting the 180 days pass without the advertisements and other things that are normally required, but a Resolution would need to be adopted at the end. Secretary stated we would need to appoint two people to the Ag Security Advisory Board. Secretary also questioned the first advertisement acknowledging receipt of the application. Solicitor will advise after researching further. A letter from Marion Township regarding the acres in their municipality would also be a good idea. **Motion by Weidman that we acknowledge that we received the Steiner proposal for ASA for the addition of 110.62 Acres and we will have the Solicitor look into it further. Seconded by Moyer. All aye, motion carried.**

Cold Summit Development – Solicitor reported on the email notification that the Cold Summit Project has been cancelled because it is no longer a viable project.

Police Policies & Procedures - Body Armor Mandatory Wear policy was presented to the Board for review and consideration. **Motion by Weidman that we approve the Body Armor Mandatory Wear policy for the Millcreek Township Police Department. Seconded by Hogeland. All aye, motion carried.**

Comcast franchise renewal agreement was reviewed and discussed. Solicitor reported that the agreement is not ready that there are several things that should be changed. Comcast proposing 3% fee – Board wants to keep it at the 5% which we currently have. Term of agreement proposed to be 10 years instead of current 15 years. Definition of Gross Revenues also questioned. Solicitor has emailed Comcast with more questions that need answers. He will prepare a red-line draft to discuss at the next meeting.

ACTION:

Resolution #5/11/2022 Approving Operational Support Activities for Fire Co. members was presented to the Board for their consideration. Insurance company for Workers Comp. is now requiring this, and will need to be done annually at renewal time. **Motion by Hogeland to adopt Resolution #5/11/2022 authorization for approving operational support activities for participating members of the Fire Company. Seconded by Weidman. All aye, motion carried.**

UNFINISHED BUSINESS:

Truck Leasing (interest rate) – Email from Mike Ruocco, Real Lease Municipal Financing pertaining to the interest rate for the purchase of the new Western Star truck was discussed. We have the option to lock in the interest rate now since the truck won't come in probably until December. First payment still won't be due until May 2023. **Motion by Moyer to contact the leasing company and try to lock in the interest rates now, rather than waiting for the truck to be received. Seconded by Weidman. All aye, motion carried.**

CDBG Entitlement program required hearing date was discussed. Hearing can be at a regularly scheduled meeting or a separate date but the Redevelopment Authority will do the ad. **Motion by Weidman to hold the CDBG program Entitlement status hearing held by Lebanon Co. Redevelopment Authority at 7:15 at our next meeting, June 8, 2022. Seconded by Moyer. All aye, motion carried.**

Website update – quotes were tabled until the next meeting so the Board can review further.

2022 Proposed road projects were discussed in regards to the quote for oil and chipping various roads: Richland Rd. \$98,322; E. Texter Mission Rd. \$36,892; N. Fort Zellers Rd. \$41,010; S. Fort Zellers Rd. \$78,374; Cardinal Run Rd. \$5,195; Cherry Ln. \$2,027. The other roads listed put on hold for now. **Motion by Moyer to advertise for bids for oil and chipping and asphalt leveling on Richland Rd., E. Texter Mission Rd., N. Fort Zellers Rd., S. Fort Zellers Rd., Cardinal Run Rd., and Cherry Lane to be opened at the next regular meeting at 7:45 PM as part of the American Rescue Plan Act as a project. Seconded by Weidman. All aye, motion carried.**

Hogeland Rd bridge – Moyer reported that he was notified that bridge inspection failed, so something will need to be done or we will have to close down the road. A video meeting with Wilson Consulting is scheduled for May 24th at 12:00.

Recreation pavilion- Moyer reported that the contractor doing the work at the pavilion found that the pavilion wobbles and isn't stable. Plan is to close up the two ends with open air windows. He will be getting another quote to fix it properly so it's stable.

NEW BUSINESS:

Snow & Ice Contract – Exhibit A renewal (approx. 2% increase) was reviewed and signed. \$18,955.72

Shanaman – performance evaluation (5/13/22) – Moyer reported that Tyler Shanaman's 6-month period is up and feels he's doing a great job and would deserve an incremental raise of \$.25 an hour. **Motion by Moyer to give Tyler Shanaman a \$.25 an hour raise for his 6-month performance evaluation effective May 13th. Seconded by Weidman. All aye, motion carried.**

Motion by Moyer to amend the agenda to briefly discuss Appalachian Trailers quote for a Contractor Grade Hydraulic Tilt Equipment trailer. Seconded by Hogeland. All aye, motion carried. Quote \$8,624 would be used to haul around the skid loader. We can sell the one car trailer on Municibid. **Motion by Moyer to purchase the trailer from Appalachian trailers to haul the skid loader at a cost of \$8,624. Seconded by Weidman. All aye, motion carried.**

ROAD MASTER/FOREMAN REPORT: Risser present with report.

BILLS/TREASURERS REPORT: Motion by Hogeland to accept the Treasurers Report and pay the bills as money is available. Seconded by Weidman. All aye, motion carried.

ADJOURNMENT: Motion by Weidman to adjourn the meeting at 9:13 P.M. Seconded by Moyer. All aye, motion carried.

WITNESS: