



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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MINUTES OF MARCH 9, 2022

The meeting was called to order at 7:00 P.M. by Chairman Dan K. Hogeland, commencing with the Pledge to the Flag.

Present: Dan K. Hogeland, Chairman
Eric J. Weidman, V. Chairman
John D. Enck, Solicitor
Lorie J. Kupp, Sec./Treas.

Absent: Scott Moyer, Supervisor

PUBLIC COMMENTS:

Andrey Demidovich/Merlin High – 80 E Bethany Rd. lot - was not able to make the meeting as previously planned but the Board discussed his request, asking permission to waive the requirements of Section 7, G – accessory structures and building a pole building prior to building his home. Solicitor advised the Board on the Township's zoning ordinance and advised the Board that Mr. Demidovich should appeal to the Zoning Hearing Board. The Board agreed and instructed the Secretary to call Mr. Demidovich.

REPORTS OF ORGANIZATIONS:

Planning Commission – Karen Krater present with report. Irvin Ringler plan was discussed in regards to a recommendation that road right of ways be excluded from the lots; as shown the plan has property lines in center of S. Mountain Rd. and across Texter Mountain Rd. Property lines should be coincident with right-of-way lines. Supervisors may want to consider requesting an increased right-of-way width as well from 33' existing to 50' ultimate right-of-way. Lot #556 Newburg Village final plan was reviewed and signed. Gress Subdivision Final Plan was reviewed and signed. Constance Keller, Womelsdorf Borough Council was present and commented that they participate in a Joint Zoning Board and a new issue for them is Solar Farms. Mr. Ringler was present with his engineer, ER Felty who presented the plan to the Board and discussed the Planning Commission recommendations. Board agreed that the property line should be the center line of roads in an effort to straighten out the property lines. Secretary to send tonight's meeting minutes to the Planning Dept.

Recreation Board – minutes received.

Newmanstown Water Authority – minutes received.

Millcreek-Richland Joint Authority – reports and minutes received.

Greater Lebanon Refuse Authority – minutes were received.

Fire Co. annual report & financial statement was received.

Western Berks Ambulance Assoc. report received.

Police Activity Report was received.

MINUTES: Motion by Weidman to approve as printed. Seconded by Hogeland. All aye, motion carried.

SOLICITOR:

Comcast franchise renewal – Solicitor explained that he finally spoke to Comcast and spoke to Eric Wilden who has been working from home and hadn't received the letter that was sent. Wilden will be going into his office and will get back to him after reviewing correspondence.

Police Policies & Procedures – Solicitor explained he hasn't had the opportunity to work on this but will get back on it as soon as possible.

Cold Summit Development – Solicitor reviewed with the Board minutes from the Dec. 14, 2021 meeting that was held at Womelsdorf Borough. Truck traffic is much greater than what the Board was told in Nov. 2020. (490 daily total truck trips) Solicitor reported he also spoke to Zack Luciotti at Leb. Co. Planning Dept. to ask whether he had seen the Traffic impact study or a plan. He has not. Employee's approx. 200 – 300, which is not what was presented in Nov. 2020. Zoning Hearing in Feb. 2021 was discussed as well. Several people from Stone Croft Retirement Village and the surrounding communities voiced their concerns regarding quality-of-life issues, as well as Constance Keller, Womelsdorf Borough Council. Comments were made on the lack of information on the project. Solicitor explained to those present what a township can regulate according to law and the concerns expressed that can be addressed by the Board. Someone recommended a Community Meeting should be held on this issue.

Zoning Hearing Board Solicitor, Tom Harlan – Solicitor reported he was informed that Attorney Harlan will be retiring and suggested Attorney Amy Leonard could be considered to replace him. Solicitor will ask for a resume for the Board to consider.

ACTION:

Penn Dot Memorandum of Understanding – 419 detours was reviewed. Tentative start date is July 25, 2022 for a period of 9 days. N. Fort Zellers Rd. to be used for detour. **Motion by Hogeland to enter into Memorandum of Understanding with Penn Dot District 8 for roadway detour. Seconded by Weidman. All aye, motion carried.**

UNFINISHED BUSINESS:

ELCO Youth Baseball field use request 2022 discussed. Hogeland reported Justin Arndt stated dates are settled. **Motion by Weidman to approve the request for use of the fields for 2022 with the stipulation that all scheduling to be done through Justin Arndt. Seconded by Hogeland. All aye, motion carried.**

CoStars 2022/2023 Salt Contract enrollment and quantities discussed. **Motion by Hogeland to renew the enrollment with CoStars 2022/2023 contract agreement for 400 Tons. Seconded by Weidman. All aye, motion carried.**

Cleaning Proposals were reviewed and discussed. Arndt Cleaning & Detail \$200 (every other week) \$280 per month (weekly service). Wax & Buff floors \$450 - \$500 extra charge – work performed during daytime hours and clearances provided upon request. Coverall \$285 per month (weekly service) Wax & Buff floors \$625 extra charge – work performed in the evening. Clearances to be paid by township. Sub-contractors may provide

service. **Motion by Hogeland to contract with Arndt Cleaning & Detail on Cumberland St. in Lebanon for weekly cleaning. Seconded by Weidman. All aye, motion carried.**

Proposals for repair of snack stand & pavilion – ProBuild Renovations LLC - \$21,059.42; M.A.C. General Construction LLC - \$23,890.00; Randy S. Enck Carpentry - \$25,562.85 were reviewed and discussed. **Motion by Weidman to enter in agreement to have ProBuild Renovations LLC to complete the renovations at the snack stand and pavilion at a cost of \$21,059.42. Seconded by Hogeland. All aye, motion carried.**

Truck Purchasing reviewed & discussed. Tabled for the next meeting. Western Star Truck \$234,517.00. EM Kutz proposal \$80,514. New plow \$22,850.00.

Commonwealth Entitlement Entity status – Secretary reported on the information received from Daniel Lyons at Lebanon Co. Redevelopment Authority. Annual grant of \$50,000 - \$70,000. Redevelopment would assist with surveys, etc. for any proposed project and send the grant into the state. Applications due in October and awarded sometime the following June. Low to moderate income requirement.

NEW BUSINESS:

Fire Co. request to apply for DCED LSA (Local Share Account) grant was discussed. Fire Co. would be the subgrantee. \$100 application fee+ several other documents including a project narrative the Fire Co. should write and supply for the application. Application must be submitted by the 15th of March. Res.#3-9-22 Requesting a statewide local share assessment fund grant was presented to the Board for their consideration. **Motion by Weidman to adopt Res. #3-9-22 a resolution of the Board of Supervisors of Millcreek Township requesting a statewide local share assessment fund grant of the Commonwealth Financing Authority and any related actions. And further resolved that it directs and authorizes Dan K. Hogeland and the Secretary to execute & sign all agreement and documents. Seconded by Hogeland. All aye, motion carried.**

Request for use of Memorial Park “Music in the Park” - **Motion by Hogeland to grant permission to the Millcreek Community Group to use Memorial Park for Music in the Park. Aug.7, 14, 21 & 28th. Seconded by Weidman. All aye, motion carried.**

Western Berks Ambulance letter of support for them to seek additional funding from the American Rescue Plan. Secretary to send a letter.

Survey of Financial Conditions filed with DCED was reviewed.

2022 Stone Bid & blacktop –was discussed. (2021 contracts expire April 15th) (Requirements: 500-ton 9.5 mm blacktop, 500-ton anti-skid, 200-ton 2A modified, 100-ton #4 stone: **Motion by Hogeland that we advertise for bids for 500-ton anti-skid, 200-ton 2A modified, 100-ton #4 stone, and blacktop 500-ton 9.5 mm, bid to be opened on April 13th meeting at 7:15 P.M. Seconded by Weidman. All aye, motion carried.** Resolution #3-9-22 A Escalator Clause for bituminous materials was presented to the Board for their consideration. **Motion by Hogeland to adopt Res. 3-9-22 A a price adjustment of bituminous materials for small quantities. Seconded by Weidman. All aye, motion carried.**

Fire Co. annual request to participate at various activities & events was reviewed. **Motion by Weidman to approve their annual request from the Newmanstown Volunteer Fire Co. to participate in the requested events. Seconded by Hogeland. All aye, motion carried.**

Township Website upgrade discussed. Chief will check with his computer guy & Sec. will check with Jackson Township.

Kountry Kraft Kitchens annual donation was received. Secretary to send thank you letter.

BILLS/TREASURERS REPORT: Motion by Hogeland to accept the Treasurers Report and pay the bills, as money is available. Seconded by Weidman. All aye, motion carried.

ADJOURNMENT: Motion by Weidman to adjourn the meeting at 9:22 P.M. Seconded by Hogeland. All aye, motion carried.

WITNESS:

Lorie J. Kupp, Sec./Treas.

Dan K. Hogeland, Chairman