



MILLCREEK TOWNSHIP

BOARD OF SUPERVISORS

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Organization and Regular Meeting

January 3, 2022

The meeting was called to order at 7:00 P.M. by 2021 Chairman, Dan K. Hogeland commencing with the Pledge to the Flag.

Present: Dan K. Hogeland
Eric Weidman
Scott Moyer
John D. Enck, Solicitor
Lorie J. Kupp

Dan K. Hogeland opened the floor for nominations for temporary Chairman. Motion by Hogeland to nominate Eric Weidman for temporary Chairman. Seconded Moyer. There being no further nominations, nominations were closed. All aye, motion carried.

Chairman 2022 - Motion by Weidman to nominate Dan Hogeland as Chairman for 2022. Seconded by Moyer. All aye, motion carried.

Vice Chairman - Motion by Dan Hogeland to nominate Eric Weidman as Vice Chairman for 2022. Seconded by Moyer. All aye, motion carried.

Secretary Treasurer - Motion by Weidman to appoint Lorie Kupp as Secretary Treasurer for 2022. Seconded by Hogeland. All aye, motion carried.

Solicitor - Motion by Moyer to retain the firm of Spitler, Kilgore & Enck P.C., John Enck as the Township Solicitor. Seconded by Hogeland. All aye, motion carried.

Roadmaster - Motion by Hogeland to nominate Scott Moyer as Roadmaster. Seconded by Weidman. All aye, motion carried.

Road Foreman - Motion by Moyer to appoint Ryan Risser as Road Foreman. Seconded by Weidman. All aye, motion carried.

Police Dept. Administrator - Motion by Hogeland to nominate Eric Weidman as Police Administrator. Seconded by Moyer. All aye, motion carried.

Police Chief - Motion by Weidman to nominate Brian Hostetter as Police Chief. Seconded by Hogeland. All aye, motion carried.

Recreation Administrator - Motion by Weidman to nominate Dan Hogeland as Recreation Administrator. Seconded by Moyer. All aye, motion carried.

Financial Consultant - Motion by Moyer to retain the CPA firm of Garcia, Garman, & Shea P.C. as the Townships Financial Consultant for 2022. Seconded by Weidman. All aye, motion carried.

Township Engineer – Motion by Hogeland to appoint Rick Bolt as the Township Engineer. Seconded by Weidman. All aye, motion carried.

Vacancy Board - Motion by Weidman to nominate Ronald Weidman, Jr. to serve as the Vacancy Board appointee. Seconded by Hogeland. All aye, motion carried.

Depository - Motion by Moyer to retain Fulton Bank and PLGIT as the depositories of Township funds. Seconded by Weidman. All aye, motion carried.

Equipment Rental - Current Fees were reviewed. Motion by Hogeland to keep the rates the same as 2021. Seconded by Weidman. All aye, motion carried.

Insurance Carrier - Motion by Weidman to retain HA Thomson as the insurance carrier. Seconded by Moyer. All aye, motion carried.

State Convention

Attendance was discussed. Motion by Hogeland to nominate Secretary as voting delegate if she chooses to attend the convention. Seconded by Weidman. All aye, motion carried.

Recreation Field Rent - Motion by Hogeland to keep the rental rates for 2022 the same as 2021. Seconded by Weidman. All aye, motion carried.

Office Hours - Motion by Weidman to keep the office hours at 7:30 A.M. to 3:30 P.M. Seconded by Moyer. All aye, motion carried.

Mileage - Motion by Moyer to pay mileage according to the standard set by the IRS rate of (\$.585). Seconded by Weidman. All aye, motion carried.

Planning Commission

Motion by Hogeland to re-appoint Craig Thompson to another four-year term. Seconded by Weidman. All aye, motion carried.

Newmanstown Water Authority

Motion by Weidman to re-appoint Charles Duffy to another five-year term. Seconded by Hogeland. All aye, motion carried.

Zoning Hearing Board

Motion by Moyer to re-appoint Scott Sweigart to a three-year term on the Zoning Hearing Board. Seconded by Weidman. All aye, motion carried.

Millcreek-Richland Joint Authority

Motion by Hogeland to re-appoint John Wolgemuth to a five-year term on the Millcreek-Richland Joint Authority. Seconded by Weidman. All aye, motion carried.

Lebanon County EIT Tax Collection Committee Delegate

Motion by Weidman to appoint Dean Moyer as the delegate to the Lebanon County EIT Tax Collection Committee. Seconded by Hogeland. All aye, motion carried.

Recommendation to Auditors

2022 Working Supervisor pay rates per budget: –Non CDL snow \$11.50; non-CDL \$11.25; \$ CDL \$15 per hour. Motion by Hogeland to recommend to the Auditors that they set the working supervisors pay rates per the budget, Non CDL snow \$11.50; non-CDL \$11.25 and \$15 per hr. CDL. Seconded by Weidman. All aye, motion carried.

Employee Pay Rates – Police per contract – Chief \$38.47, Sergeant \$34.76; Sec./Treas. \$26.07; Road Crew: \$17.68; Foreman \$24.44; mechanic \$24.18; part time CDL snow plowing \$17.50 & \$ 23.69, non-CDL \$11.50, Plowing Mountain incentive \$1.50 per hr., PT laborer \$13.00, PT CDL \$15.50, Recreation \$9.75, field maintenance \$11; mowing \$11.50; Part time police: flexible rate per Chief of Police up to yearly budgeted amount of \$16,120.00. Motion by Weidman to establish the employee’s pay rates for 2022 as outlined in the budget. Seconded Moyer. All aye, motion carried.

Adjournment (Organizational)

Motion by Hogeland to adjourn the organizational part of meeting at 7:09 PM. Seconded by Weidman. All aye, motion carried.

The regular business meeting was opened at 7:10 PM.

PUBLIC COMMENTS: none

REPORTS OF ORGANIZATIONS:

Police Activity report – was received.

MINUTES: Motion by Weidman to approve the minutes as printed. Seconded by Moyer. All aye, motion carried.

SOLICITOR:

Police Policies – Solicitor reported that he continues to work on the policies as time allows.

Comcast franchise renewal – email was read. Solicitor explained that the last franchise was from 2005. Franchises are usually for a period of 15 years. Solicitor will contact Comcast to proceed with the renewal process.

ACTION:

Resolution 1-3-2022 Appointing Garcia, Garman, & Shea, PC to replace the elected auditors was presented to the Board for their consideration. **Motion by Hogeland to adopt Resolution #1-3-2022 appointing the certified public accounting firm of Garcia, Garman, & Shea, PC to replace the elected auditors of Millcreek Township. Seconded by Weidman. All aye, motion carried.** Letter of Understanding was reviewed and signed.

Resolution #1-3-22 A Amending the Police Pension Plan and Adoption Agreement which waives the Police Contribution rate for the year 2022 - was presented to the Board for their consideration. **Motion by Weidman to adopt Resolution #1-3-22 A. waiving the police contribution for the year 2022 and amending the Agreement. Seconded by Moyer. All aye, motion carried.** Adoption Agreement signed.

Resolution #1-3-22 B Amending the Non-uniformed Pension Plan and Adoption Agreement reducing the Contribution rate for the year 2022 - was presented to the Board for their consideration. **Motion by Moyer to adopt Resolution #1-3-22 B setting the contribution rate and amending the Agreement. Seconded by Weidman. All aye, motion carried.** Adoption agreement was signed.

UNFINISHED BUSINESS: none

NEW BUSINESS:

Tomlinson Bomberger proposal for services was reviewed. Newburg Broadleaf weed control - \$1,544.81, prepay \$1,498.47 Bagworm application \$249.38 prepay \$241.90. **Motion by Hogeland to approve the Tomlinson Bomberger proposals for Newburg broadleaf weed control prepay \$1,498.47 and the township bagworm spray at a prepay of \$241.90. Seconded by Weidman. All aye, motion carried.**

ELCO youth baseball request for use of fields was tabled until we hear back from the Recreation Board for scheduling.

BILLS/TREASURERS REPORT: Motion by Hogeland to accept the Treasurers Report and pay the bills as money is available. Seconded by Weidman. All aye, motion carried.

ADJOURNMENT: Motion by Weidman to adjourn the meeting at 7:32 P.M. Seconded by Moyer. All aye, motion carried.

WITNESS:

Lorie J. Kupp, Sec./Treas.

Dan K. Hogeland, Chairman